



Pebmarsh Parish Council



Clerk: Mrs P Potter, 20 Gore Lane, Rayne, CM77 6TU: 07790 598363; pebmarshpc@hotmail.com

The Annual Parish Council Meeting of
Pebmarsh Parish Council
will be held on
Tuesday 21 May 2012
immediately following the Annual Parish Assembly,
in the Village Hall, for the purpose of transacting the following business:

AGENDA

1. **Election of Chairman**
To elect the Chairman for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
2. **Election of Vice-Chairman**
To elect the Vice-Chairman for the forthcoming year.
3. **Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
4. **Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
5. **Update of Register of Interests Forms**
Councillors to either update their Register of Interests Forms or confirm that these have not changed.
6. **Minutes of the Parish Council Meeting Held 4 March 2013**
To agree and sign the minutes.
7. **Public Forum**
Opportunity for the public to raise issues or ask questions of Councillors.
8. **BDC Planning Issues**
 - 8.1 Planning Applications:
 - 8.1.1: 13/00429: Land to the rear of Charwin, Cross End – Erection of detached single storey dwelling with separate double garage.

- 8.1.2: 13/00434/FUL: Broomhills, Catley Cross – Erection of extension to livestock building.
- 8.1.3: 13/00095/TPO: Cornerways, Cross End – Prune, crown lift and remove dead branches.

8.2 Planning Results

The following applications were granted:

- 8.2.1: 12/01667/FUL: Trianon, Kings Mead – Demolition of garage and erection of new one and a half storey garage.
- 8.2.2: 13/00033/FUL: Applegate, Colne Road – Erection of double garage extension with room above.
- 8.2.3: 13/00016/TPOCON: Weavers Vale Lodge, The Street – Reduce height of hedge to 8ft and remove one Alder tree.

9. **Review of Appointed Representatives**

To review the following representatives and make any necessary changes:

Planning Committee and Tree Wardens Cllrs Burlo, Holder and Anderson

Affordable housing	Cllr Anderson
Legal representative	Cllr Anderson
Internal Auditor	Mr J Tucker
Playing Field/Bus shelters representative	Cllr Tufnell
Recycling	Cllr Holder
Insurance	Cllr Anderson
Street lighting Representative	Cllr Anderson
Communications	Clerk/Cllr Collett
Village Hall Management Committee	Cllr Holder
Parish Cluster Representative	any Parish Councillor
Civil Defence Emergency Planning	Cllr Tufnell
John Nott Charity representative	Mr G Tufnell
Footpaths Representative	Cllr Nott
Road/Community Transport	Cllr Tufnell
Grants	Cllr Tufnell

10. **NatWest Change of Bank Signatory Form**

To make the necessary arrangements to the Council's signatories.

11. **BDC Street Cleaning Agreement 2013/14**

To receive confirmation that this agreement has been received by BDC and to note the Parish Council's duties under it.

12. **Finance**

12.1 Finance Report

To receive the latest finance reports.

12.2 Cheques to be approved for payment:

12.2.1	£400.84	Clerk Salary (Apr, May 2013)
12.2.2	£ 47.31	Clerk Expenses (March, Apr, May 2013)
12.2.3	£ 31.60	HMRC (PAYE: Aug 2012)
12.2.4	£154.93	EALC Affiliation Fees 2013/14
12.2.5	£ 165.36	E-on – Street Light Electricity

12.3 Payments made between meetings:

12.3.1	£ 26.40	A& J Lighting Maintenance (Mar 2013)
12.3.2	£ 26.40	A& J Lighting Maintenance (April 2013)
12.3.3	£ 26.40	A&J Lighting Maintenance (May 2013)
12.3.4	£1433.33	PWLB Loan Payment

12.4 Monies received since the last meeting

12.4.1	£ 114.25	ECC – grass cutting payment
12.4.2	£ 817.50	ECC - P3 payment
12.4.3	£5103.00	BDC – 1 st part of Precept payment

13. Insurance Renewal

To agree the renewal of the Parish Council insurance for 2013/14.

14. Accounts for Year Ended 31 March 2011

To approve the Accounts for the year ending 31 March 2013 and sign the Annual Return as appropriate.

15. Cluster Meeting – Bures Parish Council

To agree any agenda items the Council wish to put forward.

16. Clerk's Report

The Clerk to go through any correspondence received.

17. Date of Next Meeting

To set the date of the next meeting.

18. Closure

Philippa Potter
Clerk to the Council
10 May 2013