



# Peabmarsh Parish Council



Clerk: Mrs P Potter, 20 Gore Lane, Rayne, CM77 6TU: 07790 598363; [pebmarshpc@hotmail.com](mailto:pebmarshpc@hotmail.com)  
Chairman: Cllr H Anderson

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## MINUTES OF THE PARISH COUNCIL MEETING HELD 18 November 2013

### Present:

Cllr H Anderson (Chairman)  
Cllr J Holder  
Cllr M Collett  
Cllr S Nott

### In attendance:

Mrs P Potter (Clerk)  
1 Member of the public  
District Councillor Anthony Shelton

#### 1. Apologies for Absence

Apologies were received and accepted from Cllr Tufnell and County Councillor David Finch.

#### 2. Declarations of Interest

None.

#### 3. Minutes of the Annual Parish Council Meeting Held 11 September 2013

The minutes were agreed as a true record and signed accordingly.

#### 4. Public Forum

No issues were raised.

#### 5. District and County Items

- County Councillor David Finch had sent his apologies as he was unable to attend the meeting.
- District Councillor Anthony Shelton attended the meeting and updated Councillors regarding Braintree District Council recent activities and initiatives. Cllr Shelton's report is appended to these minutes.

#### 6. BDC Planning Issues

##### 6.1 Planning Applications:

- 13/01177/FUL: Broomhills, Catley Cross – retention of an agricultural building for use as a livestock housing area. The Council made no comment on this application.

##### 6.2 Planning Results:

The following application was granted and noted by the Council:

- 13/01041/FUL: 12 Mill Lane – Erection of two storey rear extension with loft conversion.

#### 7. Winter Salt Bag Partnership 2013/14

Information has been received from the Parish Council's insurers regarding cover for this activity and this was passed on to the Council.

The Clerk has distributed information to each volunteer, together with forms which are required to be completed and returned, however, no information has yet been received back. This needs to be chased.

## **8. Roads**

The Clerk will follow up information received from ECC's Local Highways Panel Minutes that proposals have been put forward regarding speeding through the village but that they require further information from the parish.

Cllr Collett will pass on information to ECC regarding pot holes.

## **9. Playground**

The annual RoSPA report has been received. Recommendations from this report will be looked into and action decided upon accordingly.

## **10. Footpaths**

Recent problems with footpaths seem to have been resolved at present.

## **11. Finance**

### **11.1 Finance Report**

The latest finance reports were received.

### **11.2 The following cheques were approved for payment:**

11.2.1	£405.16	Clerk Salary (October, November 2013)
11.2.2	£ 41.41	Clerk Expenses (October, November 2013)
11.2.3	£106.80	Playsafety Ltd – RoSPA Playground Inspection
11.2.4	£120.00	PKF Littlejohn – External Audit
11.2.5	£ 35.00	Information Commissioner's Office – Data Protection

### **11.3 Payments made between meetings were noted:**

11.3.1	£ 26.40	A& J Lighting Maintenance (October 2013)
11.3.2	£ 26.40	A& J Lighting Maintenance (November 2013)
11.3.3	£1433.33	PWLB Loan Payment

### **11.4 Monies received since the last meeting were noted:**

11.4.1	£2709.00	BDC – Precept (2 <sup>nd</sup> half)
11.4.2	£ 22.20	NatWest: Reimbursement of costs re complaint

## **12. Budget/Precept 2014/15**

The draft budget/precept proposal was received by Councillors. This will be looked at and any amendments or additions to be forwarded to the Clerk with a view to it being agreed at the meeting in January 2014.

## **13. Bank Signatories**

The Clerk confirmed that the bank mandate had now been changed correctly.

## **14. Vandalism Outside Village Hall**

The issue of broken glass in the noticeboard outside the village hall was discussed and repair will be looked into.

**14. Clerk's Report**

The Clerk went through correspondence received.

**15. Date of Next Meeting**

It was provisionally agreed to meet on Wednesday 8 January 2014. This will be confirmed once the booking has been made.

**16. Closure**

The meeting closed at 9.05pm.

**Signed** .....

**Chairman**

**Date** .....