



Pebmarsh Parish Council

Chairman: Cllr H Anderson

Clerk: Mrs P Potter: 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;
pebmarshpc@hotmail.com

The next Parish Council Meeting of
Pebmarsh Parish Council

will be held on

Monday 18 May 2015

starting at 7.30pm

in the Village Hall, for the purpose of transacting the following business:

AGENDA

- 1. Election of Chairman**
To elect the Chairman for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
- 2. Election of Vice-Chairman**
To elect the Vice-Chairman for the forthcoming year.
- 3. Co-Option of Parish Councillor**
To co-opt a Parish Councillor to the current vacant seat.
- 4. Declarations of Office/Registers of Interest/Declaration of Consent for Email Summons**
To be completed and signed.
- 5. Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 6. Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 7. Minutes of the Parish Council Meeting Held 10 March 2015 and Provisional Approval of the Minutes of the Annual Parish Assembly Held 10 March 2015**
To agree and sign the minutes.

8. Public Forum

Opportunity for the public to raise issues or ask questions of Councillors.

9. BDC Planning Issues

9.1 Planning Application:

- 15/004991/FUL: Newbarn Farm, The Street – Loft conversion with dormer and external escape staircase – *deadline date: 20 May*.

9.2 Planning Committee:

No comments were received on the following:

- 15/00096/TPOCON: Eivir Lodge, The Street – reduce height of sycamore trees by 2/3rds.
- 15/00415/LBC: Hunts Hall, Colne Road – retention of internal and external alterations, including lean-to extension and replacement windows.
- 15/00394/FUL: Honeypot Cottage, Cross End – rear kitchen/utility room extension.
- 15/00104/TPOCON: Crabtree Cottage, Mill Lane – Fell 1 cherry tree.

9.3 Planning Results

- 15/00055/FUL: 3 Mill Lane – Revised application for internal alternations and loft conversion and dormer.

10. Review of Appointed Representatives

To review the following representatives and make any necessary changes:

Planning Committee and Tree Wardens	<i>Cllrs Holder, Anderson and</i>
Affordable housing	Cllr Anderson
Legal representative	Cllr Anderson
Internal Auditor	Mr J Tucker
Playing Field/Bus shelters representative	Cllr Tufnell
Recycling	Cllr Holder
Insurance	Cllr Anderson
Street lighting Representative	Cllr Anderson
Communications	Clerk
Village Hall Management Committee	Cllr Holder
Parish Cluster Representative	any Parish Councillor
Civil Defence Emergency Planning	Cllr Tufnell
John Nott Charity representative	Mr G Tufnell
Footpaths Representative	Cllr S Nott
Road/Community Transport	Cllr Tufnell
Grants	Cllr Tufnell

11. Strutt & Parker – Glebe Rent

To receive an update.

12. Affordable Housing - S106 Agreement Review

To receive an update from Cllr Anderson.

13. Defibrillator Project

To discuss the Parish Council's role with the defibrillator.

14. Parish Council Insurance Renewal

To discuss the renewal notice and a further quote for insurance cover.

15. P3 – 2015/16 Season

To receive an update on this year's agreement.

16. Finance

16.1 Finance Report

To receive the latest finance reports.

16.2 Cheques to be approved for payment:

16.2.1	£ 413.84	Clerk Salary (April, May 2015)
16.2.2	£ 55.04	Clerk Expenses (April, May 2015)
16.2.3	£ 256.80	Grass Cutting/Playground Maintenance
16.2.4	£ 156.64	EALC/NALC Affiliation Fees 2015/16
16.2.5	£ 165.36	Street Light Electricity

16.3 Payments made between meetings:

16.3.1	£ 26.40	A& J Lighting Maintenance (April)
16.3.2	£ 26.40	A&J Lighting Maintenance (May)
16.3.3	£ 33.00	A&J Lighting Annual Maintenance Visit
16.3.4	£1433.33	PWLB Loan Repayment

16.4 Monies received since the last meeting

16.4.1	£ 740.87	HMRC VAT repayment
16.4.2	£5149.00	BDC Precept 1 st payment
16.4.3	£ 848.50	P3 Footpath Cutting payment 2014/15
16.4.4	£ 50.00	Primary School PTA parking contribution

17. Approval of Accounts for 2014/15

To approve the accounts and sign the audit paperwork for the external audit.

18. Clerk's Report

The Clerk to go through any correspondence received.

19. Date of Next Parish Council Meeting

To set the date for the next meeting.

20. Closure

Philippa Potter
Clerk to the Council
13 May 2015