



# Pebmarsh Parish Council

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**Chairman: Cllr H Anderson**

**Clerk: Mrs P Potter:** 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;  
[pebmarshpc@hotmail.com](mailto:pebmarshpc@hotmail.com)

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## MINUTES of the Parish Council Meeting held Tuesday 10 March 2015

**Present:**

Cllr H Anderson (Chairman)  
Cllr J Holder (Vice-Chairman)  
Cllr S Nott  
Cllr J Tufnell

**In attendance:**

Mrs P Potter (Clerk)

**1. Apologies for Absence**

None

**2. Declarations of Interest**

None

**3. Minutes of the Parish Council Meeting Held 7 January 2015**

The minutes of the previous Parish Council meeting were agreed and signed as a true record.

**4. District and County Items**

4.1 BDC Issues: Cllr Anthony Shelton attended the Annual Parish Assembly immediately prior to this meeting and gave his annual report to the Council and Parish. This was Cllr Shelton's last meeting as District Councillor as he is standing down at the next election in May this year. Cllr Anderson thanked him for all his hard work for the parish and district over many years.

4.2 ECC Issues: Cllr David Finch had circulated his March Parish Update prior to the meeting and had attended the Annual Parish Assembly immediately prior to this meeting.

**5. Public Forum**

None

**6. BDC Planning Issues**

6.1 Planning Applications:  
None

6.2: Planning Committee

*It was noted that no comments were made on the following:*

- 15/00055/FUL: 3 Mill Lane - internal alterations, loft conversion and dormer.

### 6.3 Planning Results:

It was noted that the following cases were permitted:

- 14/01391/FUL: Catley Cross Stables – two storey extension, garage and driveway.
- 14/01424/2: 2 Rose Cottages, Mill Lane – demolish porch and conservatory, build two storey side and one storey rear extension.
- 14/01470/FUL: Catley Cross Stables - Proposed development of Catley Stud, horse breeding facilities and agricultural enterprises including change of use of land for the siting of a temporary dwelling
- 14/01508/FUL: 4 Mill Lane – Removal of lean to and outhouse, ground floor extension to side and rear.
- 14/01646/FUL: Barley Mow, Cross End - The roof to the rear extension is to be reduced in height to enable the applicant to have a clear view from the bedroom window

### 7. Affordable Housing – S106 Agreement

Cllr Anderson reported that we are still awaiting the finalisation of the legal process for this project to complete. Suffolk Housing have sent posters to be put up on the noticeboard to encourage those in need of local affordable housing to apply.

### 8. Defibrillator Project

This is nearing completion and should be in place very shortly. The Chairman had reported on progress at the Annual Parish Assembly, immediately prior to this meeting. Quoting from those minutes: 'The Parish Council now owns the telephone box kiosk, which cost £1 to buy. Sufficient money has been raised for the equipment, which will be installed as soon as possible. There will be a public meeting about this, nearer the time. This area will be tidied up and a new Parish noticeboard will be put up outside the pub'.

### 9. Strutt & Parker – Glebe Land Rent Increase

Strutt & Parker wrote to the Council in January 2015, in response to a reply sent by the Parish Council in April 2014. They were initially asking for annual rent of £800pa, which was disputed as being too high an increase, but are now putting forward an annual rent of £400. The Council agreed to offer at the rate of £350pa, which will be put to them via letter.

### 10. P3: Footpath Cutting Arrangements with ECC for 2015/16

ECC have sent through the paperwork to be completed for footpath cutting and maintenance for the 2015/16 season, however, ECC are only proposing to pay for one cut throughout the season. Cllr Nott said that he is in negotiation with ECC about this issue and will report back.

### 11. Finance

#### 11.1 Finance Report

The latest finance reports were received.

#### 11.2 The following cheques were approved for payment:

11.2.1	£ 410.64	Clerk Salary (February, March 2015)
11.2.2	£ 60.89	Clerk Expenses (January, February 2015)
11.2.3	£ 813.95	Greenbarnes Ltd (Noticeboard)
11.2.4	£ 250.00	Strutt & Parker (Glebe Land)
11.2.5	£ 250.00	Strutt & Parker (Glebe Land)
11.2.6	£ 10.00	Braintree Association of Local Councils, Subscription
11.2.7	£ 3.20	HMRC: PAYE
11.2.8	£ 30.00	Village Hall Hire for 10/3/15

#### 11.3 Payments made between meetings were noted:

11.3.1	£ 26.40	A& J Lighting Maintenance (January 2015)
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11.3.2	£	26.40	A&J Lighting Maintenance (February 2015)
11.3.3	£	26.40	A&J Lighting Maintenance (March 2015)
11.3.4	£	1.00	Purchase of Village Telephone Box
11.3.5	£	36.00	Chris Mortimer – Playground Inspection, Jan 15
11.3.6	£	408.00	Chris Mortimer – Playground repairs and maintenance

11.4 Monies received since the last meeting  
None

**12. 2015 Prices – A&J Lighting**

The new prices were received and agreed.

**13. Playground Maintenance**

The quote received from Mr Mortimer to address the repair and maintenance issues arising from the RoSPA annual report were agreed.

**14. Clerk's Report**

- The Clerk reminded Councillors that the Nomination Packs for the elections in May are available on the BDC website, for them to print off, complete and return to BDC between 23 March and 9 April.
- The Council were advised that BDC are making a further, one-off, payment to Parish Councils, to redistribute a surplus amount from the Council Tax Collection Fund back to Council Tax Payers. The amount due to Pebmarsh parish is £122, which will be included in the Precept payment in April 2015.
- Suffolk Housing have forwarded posters for display encouraging anyone who is interested in applying for the affordable housing units in Pebmarsh, to register, to ensure that they are on the list when a dwelling becomes available.

**15. Date of Next Meeting**

The next meeting date was provisionally set for Monday 18 May 2015, as the Annual Parish Council Meeting and the first meeting following the Parish Council elections, being held on 7 May.

**16. Closure**

The meeting closed at 9.15pm.

Signed .....  
Chairman

Dated: .....