



Pebmarsh Parish Council



Chairman: Cllr H Anderson

Clerk: Mrs P Potter: 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;
pebmarshpc@hotmail.com

The
Pebmarsh Annual Parish Council Meeting
will be held on
Wednesday 25 May 2016
immediately following the Annual Parish Assembly
(which starts at 7.30pm)
in the Village Hall, for the purpose of transacting the following business:

AGENDA

- 1. Election of Chairman**
To elect the Chairman for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
- 2. Election of Vice-Chairman**
To elect the Vice-Chairman for the forthcoming year.
- 3. Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 4. Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 5. Minutes of the Parish Council Meeting Held 30 March 2016**
To agree and sign the minutes of the previous two Parish Council meetings.
- 6. District and County Items**
 - 6.1 BDC Issues
 - 6.2 ECC Issues
- 7. Public Forum**
Opportunity for the public to raise issues or ask questions of Councillors.
- 8. BDC Planning**
 - 8.1 Planning Applications:
 - 16/00264/FUL: A&B Le Mote Cottages: Revised plans for reinstatement to a single dwelling, demolition of single and two storey rear extension and garage and erection of single and two storey rear extension with basement.

6.2: Planning Committee – *to be noted:*

- BDC Local Plan Sub-Committee: The Parish Council were asked to consider a change to the development boundary, which was rejected by majority.

6.3 Planning Results – *the following applications were all permitted:*

- 16/00323/FUL: Broomhills Farm, Catley Cross – Erection of feed and straw storage building.
- 16/00377/FUL: Blue Pales, Cross End – Erection of single storey side extension.
- 16/00334/FUL & 16/00335/LBC: Ivy Cottage, 2 Cripple Corner – Demolition of lean-to and flat roof extension and erection of new single storey extension with link block.
- 16/00388/FUL: Keepers Cottage, The Street – Replacement of side porch.

6.4 Planning Appeal – *to be noted:*

- 15/01562/FUL: Grove House, Cross End – Erection of first floor side extension.

7. **Untidy Site – The Street**

To receive an update.

8. **Playground**

To discuss current issues.

9. **Village Hall Noticeboard**

To agree repair to the glass.

10. **Finance**

10.1 Finance Report

To receive the latest finance reports.

10.2 Cheques to be approved for payment:

10.2.1	£ 413.84	Clerk Salary (April to May 2016)
10.2.2	£ 44.75	Clerk Expenses (April to May 2016)
10.2.3	£ 163.40	EALC – Affiliation Fees 16/17
10.2.4	£ 50.00	EALC – End of Year Accounting Course
10.2.5	£ 50.00	EALC – General Power of Competency Course
10.2.6	£ 675.15	Zurich Insurance Renewal
10.2.7	£ 18.00	BALC Annual Subscription 16/17
10.2.8	£ 218.76	EON Street Light Electricity 2015-16

10.3 Payments made between meetings:

10.3.1	£ 26.40	A & J Lighting Maintenance (April 2016)
10.3.2	£ 94.20	A & J Lighting Annual Maintenance Visit
10.3.3	£ 26.40	A & J Lighting Maintenance (May 2016)
10.3.4	£ 264.00	C Mortimer – grass cut/playground inspection (invoice 56)
10.3.5	£ 36.00	C Mortimer – grass cut/playground inspection (invoice 33)
10.3.6	£ 36.00	Chris Mortimer – playground inspection (23/02/16)
10.3.7	£1433.33	PWLB Loan Repayment

10.4 Monies received since the last meeting

10.4.1	£ 114.25	Grass Cutting Income (ECC)
10.4.2	£3912.00	Precept (1 st half – BDC)
10.4.3	£1468.00	Localism Fund Payment (BDC)
10.4.4	£ 78.00	Collection Fund Surplus Payment (BDC)
10.4.5	£ 817.09	Street Cleaning Payment (BDC)
10.4.6	£1435.00	Payment for Memorial Bench (<i>received 4 Jan 16</i>)

- 11. Insurance Renewal 2016/17**
To agree the renewal of the Parish Council Insurance.
- 12. Approval of Accounts and Annual Governance Statements 2015/16**
To agree and sign the following:
12.1 Annual Governance Statement
12.2 Annual Statement of Accounts
- 13. Update to Financial Regulations**
To agree and adopt the latest updates to the Financial Regulations.
- 14. Review of Appointed Representatives**
To agree/update the following representatives:
- | | |
|-------------------------------------|------------------------------------|
| Planning Committee and Tree Wardens | Cllrs Holder, Anderson and Tufnell |
| Affordable housing | Cllr Anderson |
| Legal representative | Cllr Anderson |
| Playground/Playing Field/ | |
| Bus shelters representative | Cllrs Tufnell, Anderson |
| Recycling | Cllr Holder |
| Insurance | Cllr Anderson |
| Street lighting Representative | Cllr Crimmins |
| Communications | Clerk |
| Village Hall Management Committee | Mr J Nott |
| Parish Cluster Representative | any Parish Councillor |
| Civil Defence Emergency Planning | Cllr Tufnell and Nott |
| John Nott Charity representative | Mr G Tufnell |
| Footpaths Representative | Cllr S Nott |
| Road/Community Transport | Cllr Crimmins |
| Grants | Cllr Crimmins |
- 15. Clerk's Report**
Clerk to report any correspondence.
- 16. Date of Next Meeting**
To set the date of the next meeting.
- 17. Closure**

Philippa Potter
Clerk to the Council
18 May 2016