



# Pebmarsh Parish Council



Chairman: Cllr H Anderson

Clerk: Mrs P Potter: 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;  
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## MINUTES of the meeting held 12 July 2016

**Present:** Cllr H Anderson  
Cllr P Crimmins  
Cllr J Holder  
District Cllr G Spray  
Mrs P Potter, Clerk  
1 member of the public

### 1. Apologies for Absence

Apologies were received and accepted from Cllr Tufnell.

### 2. Declarations of Interest

None

### 3. Minutes of Previous Meetings

- It was Proposed Cllr Holder, Seconded Cllr Anderson, and unanimously resolved that the draft minutes of the Annual Parish Assembly of 25 May 2016 are a true record and be provisionally agreed until they are signed the Annual Assembly in 2017.
- It was Proposed Cllr Holder, Seconded Cllr Anderson, and unanimously resolved that the minutes of the Annual Parish Council Meeting of 25 May 2016 are a true record and were signed accordingly.

### 4. District and County Items

#### 4.1 BDC Issues:

Cllr Spray reported that Full Council met where the Draft Local Plan was agreed and voted through, which is now out for public consultation for 8 weeks. This will come back to Full Council in September for another vote before a final consultation. After this, it will go to Inspection in the new year. Quite a lot of debate is going on as there are some large sites being put forward. There are also infrastructure problems to be solved. Earls Colne has a high number of housing proposed, to which some amendments have been made. Cllr Siddall is in favour of making some sites available within villages, of less than ten, for example, to keep those areas alive.

Cllr Spray reported that she had spoken to the Cabinet member regarding prioritising broadband for Pebmarsh but this doesn't seem to be forthcoming. The current target is for 2018/19. A resident from Pebmarsh is attending the upcoming Superfast Broadband meeting to champion the village's need.

The Councillor Community Grant Scheme is officially launching on 1 September 2016, with each Councillor having £1500 each to go around their four villages. Applications would be taken as and when they come in. The first half year is September 2016 to March 2017 and a new year will start from April to March thereafter. Both the half year and the full years will be for the full £1500 for each Councillor. This is ideal for small projects or small amounts to perhaps get a project off the ground.

- 4.2 ECC Issues  
Cllr Finch was not available to attend.

5. **Public Forum**  
None.

6. **BDC Planning**

- 6.1 Planning Applications:  
None

6.2: Planning Committee – *this was noted*:

- 16/00910/FUL: Catley Cross Stables, Catley Cross, Wickham St Paul – to remove the requirement of an existing planning obligation which restricts the residential occupation of the premises solely to a person or persons employed in or directly connected with the Veterinary Clinic. *There were no objections from the Parish Council to this application.*

6.3 Planning Results – *this was noted*:

*The following application was Granted*:

- 16/00264/FUL: A&B Le Mote Cottages: Revised plans for reinstatement to a single dwelling, demolition of single and two storey rear extension and garage and erection of single and two storey rear extension with basement.

7. **Untidy Site – The Street**

The Enforcement Officer reported that the owner of the site had cleared away some of the worst of the timber which had been left from the previous tenants but had left the building materials as it is intended that these will be used.

Cllr Anderson outlined the planning application for the site, which is currently out on public consultation. The Parish Council have received four objections from residents, which will be considered when they decide their response to the application, which will be agreed by the Planning Sub-Committee.

8. **Playground**

The work which had been highlighted in the RoSPA Inspection report has been undertaken and a new layer of bark is currently being arranged to top up the surface. It was Proposed Cllr Anderson, Seconded Cllr Holder, and unanimously agreed to purchase the bark for £640.

9. **Footpaths**

Cllr Anderson has discussed the situation with ECC Highways to ascertain when the one and only cut of the year will be undertaken, as this has still not been done. The Parish Council are arranging for the second cut to be done but this cannot be scheduled in until the first cut is complete. The Parish Council can then arrange for the second cut to be done at a sensible interval. Cllr Anderson will contact Mr Bartley at ECC via email to acquire a map of the areas to be cut by ECC. The Parish Council will in future years undertake the first cut of the season, which will be conveyed to ECC.

10. **Emergency Plan**

This was postponed to the September meeting as Cllr Tufnell was absent.

11. **Update to Financial Regulations**

The model Financial Regulations have been updated by NALC to reflect legislative changes and changes which have been made for clarification. It was Proposed Cllr Holder, Seconded Cllr Crimmins, and unanimously Resolved to adopt the updated Financial Regulations, as amended.

**12. ECC Winter Salt Bag Scheme**

The Clerk will liaise with Cllr Tufnell regarding the current levels of salt available at present, to find out whether the Parish Council needs to order further stocks. Cllr Tufnell to also advise where the salt is currently distributed.

**13. Finance**

13.1 Finance Report

The latest finance reports were approved.

13.2 It was Proposed Cllr Holder, Seconded Cllr Anderson and unanimously approved that the following cheques be paid:

13.2.1	£ 422.54	Clerk Salary (June to July 2016)
13.2.2	£ 49.73	Clerk Expenses (June to July 2016)
13.2.3	£ 10.00	Alphamstone & Lamarsh Parish Council
13.2.4	£ 48.00	Membership of RCCE 16/17

13.3 Payments made between meetings were approved:

13.3.1	£ 26.40	A & J Lighting Maintenance (June 2016)
13.3.2	£ 1944.00	Chris Mortimer – Playground Maintenance

13.4 Monies received since the last meeting

None

**14. Clerk’s Report**

- An update to the model Standing Orders has been circulated. This will be taken to the September meeting for adoption.

**Exclusion of Press & Public: It was Proposed Cllr Anderson, Seconded Cllr Holder and unanimously agreed to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to meetings) Act 1960 as the following items contain confidential information.**

**15. NALC/SLCC 2016-2018 National Salary Award - Clerks**

It was Proposed Cllr Anderson, Seconded Cllr Holder and unanimously agreed to increase the Clerk’s pay in accordance with the new pay scales as agreed by NALC/SLCC for the period of 2016-2018, backdated to 1 April 2016.

**16. Date of Next Meeting**

Dates for the next two meetings were agreed for:

- Thursday 22 September 2016
- Thursday 17 November 2016

**17. Closure**

The meeting closed at 8.30pm.

Signed .....  
Chairman

Date .....