



Pebmarsh Parish Council



Chairman: Cllr H Anderson

Clerk: Mrs P Potter: 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;
pebmarshpc@hotmail.com

The next

Parish Council Meeting

will be held on

Wednesday 27 September 2017

in the Village Hall, for the purpose of transacting the following business:

AGENDA

1. Apologies for Absence

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

2. Declarations of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

3. Minutes of the Parish Council Meeting Held 25 May 2017

To agree and sign the minutes of the previous Parish Council meeting.

4. District and County Items

- 4.1 ECC Issues
- 4.2 BDC Issues

5. Public Consultation

To receive views and opinions from residents regarding the proposal for the Parish Council to take out a loan with the Public Works Loan Board, to assist the purchase of the Kings Head, which would be repaid by Pebmarsh Community Pub Ltd.

6. Public Forum

Opportunity for the public to raise issues or ask questions of Councillors on other issues.

7. Loan – King's Head Pub

To agree whether to progress with an application for a loan to assist with the purchase of the King's Head Pub.

8. BDC Planning

8.1 Planning Applications:
None

8.2 Planning Committee
None

8.3 Planning Results – *the following applications were permitted:*

- 17/00761/VAR: Barley Mow Cross End Pebmarsh Essex CO9 2NU - Application for variation of Condition 2 of approved application 16/01818/FUL - To keep the structural integrity of the existing first floor external wall to the property and negate the need for an additional steel.
- 17/00775/FUL & 17/00776/LBC: Collins Farm, Collins Road, Pebmarsh – Internal Works.
- 17/00901/FUL: 7 Mill Lane – Conversion of existing garage to utility room.
- 17/01217/FUL: Linstock, Cross End – Raising ridge height, front and rear dormers, erection of porch.

The following application was refused:

- 17/01281/FUL: Greathouse, The Street – removal of conservatory and porch and erection of two storey rear extension. *Refused by reason of its size, siting, bulk and design, which would result in an unacceptable form of development, out of keeping and not compatible with the host dwelling.*

9. **Village Hall Hire – Dog Club**

To discuss issues regarding the hall hire.

10. **Highways Issues**

10.1 Road signage

- Broken fingerposts
- Missing Village Signs

10.2 Speeding /Traffic Calming

11. **Village Sign Refurbishment**

To agree to the refurbishment of the village sign, in the region of £200.

12. **Playground Inspections**

- To receive information regarding the qualification of the Clerk as a Routine Playground Inspector.
- To agree to a routine of Routine and Operational Playground Inspections as well as the Annual Inspections. Operational and Annual Inspections to cost £85 each, at an annual cost of £340.
- To receive Routine Playground Inspection Reports – Clerk

13. **Parish Council Meeting Dates**

To discuss the forward planning of Parish Council meeting dates.

14. **Parish Council Policies**

To agree to adopt the following policies:

- Retention of Documents Policy
- Freedom of Information Policy
- Complaints Procedure

15. **Finance**

15.1 Finance Report

To receive the latest finance reports.

15.2 Cheques to be approved for payment:

15.2.1	£422.20	Clerk Salary (August to September 2017)
15.2.2	£ 31.26	Clerk Expenses (July to September 2017)
15.2.3	£374.16	Kelvedon Parish Council, for Clerk Training
15.2.4	£120.00	PKF Littlejohn – External Audit

15.3 Payments made between meetings:

15.3.1	£ 26.40	A & J Lighting Maintenance (June 2017)
15.3.2	£ 26.40	A & J Lighting Maintenance (July 2017)
15.3.3	£ 26.40	A & J Lighting Maintenance (August 2017)
15.3.4	£ 26.40	A & J Lighting Maintenance (September 2017)
15.3.5	£ 159.24	A & J Lighting Maintenance (Annual Maintenance)
15.3.6	£ 800.00	Hansson Horticulture: Footpath and grass cutting, playground repairs

15.4 Monies received since the last meeting

15.4.1	£ 833.43	BDC Street Cleaning Income
15.4.2	£3930.00	BDC Precept (2 nd half)

16. **Internal and External Audits**

- To receive the External Audit Report.
- To agree to appoint a new Internal Auditor for the 17/18 financial year.

17. **Date of Next Meeting**

To set the date of the next meeting.

18. **Closure**



Philippa Potter
Clerk to the Council
18 September 2017