



Pebmarsh Parish Council



Chairman: Cllr H Anderson

Clerk: Mrs P Potter: 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;
pebmarshpc@hotmail.com

The next
Parish Council Meeting
will be held on
24 January 2018

in the Village Hall, for the purpose of transacting the following business:

AGENDA

1. Apologies for Absence

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

2. Declarations of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

3. Minutes of the Parish Council Meeting held 21 November 2017

To agree and sign the minutes of the previous two Parish Council meetings.

4. District and County Items

- 4.1 ECC Issues
- 4.2 BDC Issues

5. Public Forum

Opportunity for the public to raise issues or ask questions of Councillors on other issues.

6. BDC Planning

6.1 Planning Applications:

- 18/00020/AGR: Collins Farm, Collins Road – Prior notification of agricultural or forestry development – erection of extension.

6.2 Planning Committee

- 17/02073/FUL: Hunts Hall Farm – Change of use of agricultural land to a glamping site with the erection of safari tents. *There were no comments or objections to this application.*
- 17/00405/TPOCON: Heritage House, Mill Lane – Works to trees. *There were no comments or objections to this application.*

6.3 Planning Results – the following application was permitted:

- 17/01791/FUL: Tall Trees, The Street – Ground floor side and rear extensions, formation of 3 roof dormers on rear and enlargement of roof dormer on front. *There were no comments or objections to this application.*

7. **Village Hall Hire – Dog Club**
To receive an update.
8. **Kings Head – Loan Application**
To receive an update.
9. **Highways**
- Parking outside the primary school
 - Lorries travelling through Pebmarsh
 - Damaged and missing Highways signs
 - Damaged salt bin outside Village Hall
 - Salt distribution
10. **Parish Council Records**
To agree how to store and back up Parish Council computer records.
11. **Playground Maintenance**
To receive a report on maintenance required and to agree how to progress.
12. **Finance**
- 12.1 Finance Report
To receive the latest finance reports.
- 12.2 Cheques to be approved for payment:
- | | | |
|--------|----------|-----------------------------------|
| 12.2.1 | £ 422.20 | Clerk Salary (Dec 17 to Jan 18) |
| 12.2.2 | £ 32.58 | Clerk Expenses (Dec 17 to Jan 18) |
- 12.3 Payments made between meetings:
- | | | |
|--------|----------|--|
| 12.3.1 | £ 26.40 | A & J Lighting Maintenance (December 2017) |
| 12.3.2 | £ 26.40 | A & J Lighting Maintenance (January 2018) |
| 12.3.3 | £ 22.44 | Health & Safety supplies |
| 12.3.4 | £ 800.00 | Grass/footpath/verge cutting |
- 12.4 Monies received since the last meeting
None
13. **Budget and Precept 2018/19**
To progress discussions and agreement on the 2018/19 budget and precept demand.
14. **Personnel Policies**
To adopt the Disciplinary and Grievance Policies.
15. **Exclusion of Public and Press**
To resolve to exclude the press and public from item 16, under the Public Bodies (Admission to meetings) Act 1960 as the item contains confidential personnel information.
16. **Clerk Contract of Employment and Job Description**
To formally agree the job description and written contract of employment for the Clerk.
17. **Date of Next Meeting**
To set the date of the next meeting.



Philippa Potter
Clerk to the Council
18 January 2018