



Pebmarsh Parish Council



Chairman: Cllr H Anderson

Clerk: Mrs P Potter: 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;
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Minutes of the Parish Council Meeting held 15 January 2019

Present: Cllr Anderson, Cllr Holder, Cllr Crimmins, Cllr Tufnell, Cllr Sharp
Clerk – P Potter, two members of the public

1. Apologies for Absence

Apologies were received from District Cllr Spray, District Cllr Siddall and County Cllr Finch.

2. Declarations of Interest

None

3. Minutes of Previous Parish Council Meetings

It was Proposed Cllr Tufnell, Seconded Cllr Holder and unanimously Resolved that the minutes of the meeting held 13 November 2018 are a true record and were signed accordingly.

4. District and County Items

4.1 ECC Issues – County Councillor was not available to attend.

4.2 BDC Issues – District Councillors were not available to attend.

5. Public Forum

A member of the public asked about the street lighting. A light in Mill Lane is not working and one on all day by the Village Hall. The one outside the church does not have a bulb in. The Clerk reported that the light outside the church had been repaired twice in the last year and that the bulb has been removed unauthorised. Repairs will be organised with the contractors.

A suggestion was made that the village organises a 'Pebmarsh In Bloom' project to place tubs of plants and flowers around the village. Donations from residents would need to be asked for to set this up. The Parish Council supported the idea and asked that details of any progress on this project be forwarded to them.

6. BDC Planning

6.1 Planning Applications:

- 18/02284/FUL: King's Head, The Street - Rear single storey kitchen extension. It was Proposed Cllr Anderson, Seconded Cllr Tufnell and unanimously Resolved to make no comments and no objections.
- 18/02275/LBC: King's Head, The Street - Single storey rear extension, internal alterations to form additional toilet facilities, renovation of rear outbuilding, change of rear roof tile previously consented, minor alterations to rear dormer, external works including infilling a ditch.

It was Proposed Cllr Anderson, Seconded Cllr Tufnell and unanimously Resolved to make no comments and no objections.

6.2 Applications Pending Consideration by BDC – these were noted:

- 18/00206/TPOCON: Willow Cottage, Mill Lane – works to trees – *no objections*
- 18/01613/FUL: Brookbank House, Kings Mead – Demolition of flat roofed garage and replace with pitched roofed garage with gym/store and playroom – *no objections*
- 18/01941/OUT: Linkwood Stud, Catley Cross – Development of horse breeding facilities, including quarantine barn, with change of use for the siting of a mobile home – *objection made to the siting of a mobile home.*

6.3 Planning Results – *it was noted that the following applications were granted:*

- 18/01626/FUL: Land at Water Lane – Erection of dwelling with associated access, parking and landscaping.
- 18/01922/FUL: Linkwood Stud, Catley Cross – Construction of a manege for the exercise and training of horses.

7. Pebmarsh Village Hall - Custodian Trustees

Cllr Anderson updated the Parish Council that enquiries are still being made into this request and that he will bring the item back to a future meeting.

8. Nott Family Trust

Cllr Anderson updated the Parish Council that this is still in its early stages and will be brought back to a future meeting to discuss the request that the Parish Council becomes the Custodian Trustee, and appoints a Parish Council Trustee.

9. BDC Open Spaces Action Plan (OSAP)

The annual update of the OSAP was circulated to Councillors prior to the meeting and it was Proposed Cllr Anderson, Seconded Cllr Holder and unanimously Resolved to leave the 'existing' column as it currently stands and then add to the 'new' column as follows:

- Children's Playground – 'provision of new equipment'
- Football Ground and Changing Facilities – 'provision of new changing facilities'
- 'Ownership' column to be completed.

10. Pebmarsh Emergency Plan

The Clerk circulated the updated Emergency Plan for approval prior to the meeting and it was Proposed Cllr Anderson, Seconded Cllr Holder and unanimously Resolved that the basic contact and temporary accommodation information was now correct and up to date, and approved for return to Braintree District Council. The rest of the document will be completed over the next couple of months.

11. Playground

As work is still ongoing on gathering the information for the following two items, it was agreed to postpone these until the next meeting:

- 11.1 To receive the quotes for repairs following the annual inspection
- 11.2 To receive details on provision of a larger slide.

12. Highways Issues

Cllr Tufnell and the Clerk met with ECC Highways officers, on site, in the village at the end of last year. They looked at the issues of parking and road safety along The Street, in particular, the area around the primary school, the area at the junction with Mill Lane, and the priority system across the bridge. It was agreed that the following proposals would be taken away for consideration by the Local Highways Panel:

- A '20's Plenty' scheme for the area immediately approaching the school, from both directions, which would attach to the existing 'school' signage.

- To move the existing 'school' sign, on the end of the village hall hedge, to before the Mill Lane junction, to alert drivers before they reach the junction.
- Provision of a new 'school' sign on the road approaching the War Memorial green from the direction of Greathouse Farm.
- To move the 'give way' line markings at the junction of Mill Lane forward, in line with the carriageway and to request that the adjacent hedges are trimmed back to improve visibility.
- Improvements to the priority system over the bridge.
- Yellow zigzag 'school' lines outside the entrance to the primary school are being considered by the North Essex Parking Partnership.

The missing fingerpost from Cross End is currently being repaired by Essex County Council.

13. Footpath Map

It was Proposed Cllr Anderson, Seconded Cllr Crimmins and unanimously agreed to arrange a quote for updating the old footpath map, revising the text, and printing.

14. Finance

14.1 Finance Report

The latest finance reports had been circulated prior to the meeting and were approved.

14.2 It was Proposed Cllr Anderson, Seconded Cllr Holder and unanimously Resolved to make the following payments:

14.2.1	£ 437.97	Clerk Salary (Dec 18 - Jan 19)
14.2.2	£ 61.15	Clerk Expenses (Dec 18 - Jan 19)
14.2.3	£ 20.00	Street Light Provision
14.2.4	£ 600.00	Hansson Horticulture (Grass cutting Aug-Oct 18)

14.3 Payments made between meetings – these were noted and approved:

14.3.1	£ 26.40	A & J Lighting Maintenance (Dec 18)
14.3.2	£ 26.40	A & J Lighting Maintenance (Jan 19)
14.3.3	£ 139.02	A & J Lighting Maintenance (repair)
14.3.4	£1978.70	Public Works Loan Board Payment (Dec 18)
14.3.5	£ 24.68	Kelvedon Parish Council – SLCC Membership pro-rata
14.3.6	£ 102.00	Annual Playground Inspection

14.4 Monies received since the last meeting – these were noted and approved:

14.4.1	£ 1978.70	Pebmarsh Community Pub Ltd: loan payment (Dec 18)
14.4.2	£ 2612.37	BDC: Receipt of S106 monies for play equipment
14.4.3	£ 63.75	Reimbursement of training monies EALC

15. Date of Next Meeting

The Annual Parish Assembly, and next Parish Council meeting is scheduled for 20 March 2019, in the Village Hall.

Signed
Chairman

Dated