



# Pebmarsh Parish Council



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**Chairman: Cllr H Anderson**

**Clerk: Mrs P Potter:** 20 Gore Lane, Rayne, CM77 6TU: 07790 598363;  
[pebmarshpc@hotmail.com](mailto:pebmarshpc@hotmail.com)

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## MINUTES

of the Annual Parish Council Meeting held

**8 May 2019**

**Pebmarsh Village Hall**

**Present:** Cllr P Crimmins, Cllr D Ballard, Cllr L Bradley-Flack, Cllr M Sharp. Cllr J Tufnell  
P Potter, Clerk  
Three members of the public

*Prior to the start of the meeting, Parish Councillors signed the Declaration of Acceptance of Office and took their seats.*

**1. Election of Chair**

It was Proposed Cllr Crimmins, Seconded Cllr Ballard and resolved to elect Cllr Crimmins as Chair for the 2019/20 civic year. The Declaration of Acceptance of Office was signed.

**2. Election of Vice-Chair**

It was Proposed Cllr Ballard, Seconded Cllr Bradley-Flack, and resolved to elect Cllr Ballard as Vice-Chair for the 2019/20 civic year.

**3. Apologies for Absence**

Apologies were received from County Cllr David Finch and District Cllr Gabrielle Spray as they were at meetings elsewhere.

**4. Declarations of Interest**

Cllr Sharp declared an interest in item 8.1 – planning application at Broomhills Farm, as he is the applicant. Cllr Sharp will leave the room during this item.

**5. Minutes of the Parish Council Meeting Held 20 March 2019**

It was Proposed Cllr Sharp, Seconded Cllr Tufnell and unanimously resolved that the minutes of the meeting held 20 March 2019 are a true record and were signed accordingly.

**6. District and County Items**

6.1 ECC Issues – not available

6.2 BDC Issues – not available

**7. Public Forum**

The issue of the lack of mobile phone signal in the village was raised and the Parish Council were asked if they could make the maximum effort to achieve this during the new term of office. The Parish Council also wish to ensure that this is put in place as soon as possible. Former Councillor, Harry Anderson explained the background to the issue and how far negotiations reached at the last attempt. Cllr Ballard undertook to look into the ways that this may now be resolved and bring the item back to a future meeting.

Cllr Crimmins said that the Parish Council will commit themselves to aiming to achieving this as soon as possible.

## 8. BDC Planning

### 8.1 Planning Applications:

*Cllr Sharp left the room at this point.*

- 19/00717/FUL: Broomhills Farm, Catley Cross, Pebmarsh – Agricultural building. It was Proposed Cllr Ballard, Seconded Cllr Tufnell and unanimously resolved to support this application.

### 8.2 Application Pending Consideration by BDC – this was noted:

- 18/00206/TPOCON: Willow Cottage, Mill Lane – works to trees – *no objections*

### 8.3 Planning Results – these were noted – *the following applications were granted*:

- 18/01941/OUT: Linkwood Stud, Catley Cross – Development of horse breeding facilities, including quarantine barn, with change of use for the siting of a mobile home – *objection made to the siting of a mobile home by the Parish Council.*
- 19/00064/TPOCON: The Wildings The Street Pebmarsh Essex CO9 2NH - Notice of intent to carry out works to tree in a Conservation Area - Fell 1 Silver Birch – *no comment and no objection from the Parish Council.*

## 9. General Power of Competence

It was Proposed Cllr Bradley-Flack, Seconded Cllr Sharp and unanimously resolved to confirm the Parish Council's eligibility to the General Power of Competence set out in the Statutory Instrument, Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2014, in that:

- at the time the resolution was passed, at least two thirds of the members of the Parish Council hold office as a result of being declared elected (100% elected) and
- at the time the resolution was passed, the Clerk, Philippa Potter, holds the Certificate in Local Council Administration, together with the General Power of Competence Module.

The power was duly convened.

## 10. Insurance Renewal – 2019/20

It was Proposed Cllr Ballard, Seconded Cllr Tufnell and unanimously agreed to renew the Parish Council's insurance with Zurich Municipal, as the third year of a three year long term agreement, at a premium of £668.89.

## 11. Nott Family Trust – Appointment of Parish Council Trustee

It is the intention of the Nott Family Trust that a Parish Councillor be a trustee at all times. It was therefore Proposed Cllr Bradley-Flack, Seconded Cllr Ballard and unanimously resolved to appoint Cllr Perry Crimmins as the Parish Council's trustee. The relevant forms for title of the land transferred to the Parish Council are now with the land registry, which will be forwarded to the Clerk in due course.

## 12. John Nott Charity Annual Report

As this year's Annual Parish Assembly was held early, due to the Parish Council elections, the John Nott Charity Report was presented to the Parish Council at this meeting, for their information and noting.

## 13. Finance

### 13.1 Finance Report

The latest finance report was received.

13.2 It was Proposed Cllr Tufnell, Seconded Cllr Ballard and resolved to make the following payments:

13.2.1	£449.37	Clerk Salary (April – May 19)
13.2.2	£ 48.54	Clerk Expenses (April - May 19)
13.2.3	£332.00	Footpath Map Printing
13.2.4	£335.36	Eon – Street Light Electricity
13.2.5	£102.00	Play Inspection Co – Quarterly Playground Inspection
13.2.6	£167.60	EALC/NALC Affiliation Fees
13.2.7	£ 78.00	EALC Website Accessibility Course

13.3 Payments made between meetings – these were noted and approved:

13.3.1	£ 26.40	A & J Lighting Maintenance (Apr 19)
13.3.2	£ 26.40	A & J Lighting Maintenance (May 19)
13.3.3	£ 139.02	A & J Lighting Maintenance (repair 4 Jan 19)
13.3.4	£ 52.74	Office Expenses (March 19)

13.4 Monies received since the last meeting – these were noted:

13.4.1	£4263.00	BDC – Precept (1 <sup>st</sup> half)
13.4.2	£ 83.00	BDC – Collection Fund (Distribution of surplus)
13.4.3	£ 114.25	ECC – Grass Cutting payment
13.4.4	£ 868.50	ECC – Footpath Cutting payment

**14. Date of Next Meeting**

The next meeting date is to be confirmed, along with the meeting dates for the remainder of the year, at which time they will be published on the website.

*Before the meeting closed, Cllr Crimmins thanked former Parish Councillors Jim Holder and Harry Anderson for their long service to the Parish Council and for all the work they had put in, on behalf of Pebmarsh.*

**Signed** .....

**Chair**

**Date** .....