



# Pebmarsh Parish Council



**Chairman: Cllr P Crimmins**

**Clerk: Mrs S Boydell:** 15 The Paddocks, Bures CO8 5DF: 07801 492312  
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You are hereby summoned to the next **Parish Council Meeting** which will be held on **15<sup>th</sup> January 2020 at 7.30pm in the Village Hall**

**1. Apologies for Absence**

*Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.*

**2. Declarations of Interest**

*To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.*

**3. Minutes of the Parish Council Meeting Held 13<sup>th</sup> November 2019**

*PC to agree and sign minutes*

**4. District / County Councillors Report**

**5. Clerk's Report**

Minute No.	Subject	Update
4	Open Spaces Plan	Clerk has passed the information on to councillors who are each compiling information regarding open spaces in the village.
5	Dog Fouling	Clerk provided sign to go on notice board to discourage
5	Sewerage Plant Traffic and Road Damage / Safety	Clerk wrote to Cllr David Finch
6	Pearson Close	Clerk updated website with information regarding registering and applying for housing.
7	Parish Councillor Vacancy	Clerk notified BDC and awaits instruction from same
8	Road Traffic Concerns	Clerk chased Highways requesting a visit to assess current situation.
14	Planning	Clerk posted PC comments posted to BDC
15.3	Playground Maintenance	Clerk investigating

**6. Braintree District Council's Corporate Strategy 2020-2024**

*PC discuss and confirm views to submit by 17<sup>th</sup> January 2020*

**7. Public Forum**

*Opportunity for the public to raise issues or ask questions of Councillors.  
(subject to a time limit of 3 minutes per person and a total of 15 minutes)*

**8. Parish Upkeep (including Projects Grants and Funding Initiatives)**

- 8.1 Road Traffic Concerns, The Street, Pebmarsh - *Cllr Ballard & Cllr Crimmins*
- 8.2 Grass Cutting Contract renewal inc. Pebmarsh Playing Field - *Cllr Sharp & Cllr Crimmins*
- 8.3 John the Baptist, Chancel Roof and Path - *Cllr Crimmins*
- 8.4 Bus Shelter - *Cllr M Sharp*
- 8.5 Playground maintenance – *Cllr P Crimmins*

9. **Proposed Phone Mast Site update - Cllr Ballard**
10. **Open Spaces Action Plan 2020 - PC to discuss and note all relevant areas**
11. **County Broadband Limited Update**

12. **Glebe Land Update - Cllr Crimmins – update**

**13. Current Planning Applications**

**13.1 Catley Cross Veterinary Clinic Catley Cross Wickham St Paul (19/02238/FUL)**

Change of use from staff accommodation to office use (B1) at first floor level and erection of a single storey extension to provide a consulting room.

(Expiry date for comments to BDC 15<sup>th</sup> January 2020)

**Recent Planning Applications**

**13.2 Weavers Vale House The Street Pebmarsh (19/00305/TPOCON)**

Notice of intent to carry out works to trees in a Conservation Area - Willow (T1) - Reduce height by 3m to suitable growth points, Willow (T2) - Reduce height by 3m to suitable growth points, Alder (T3) - Reduce height by 4m and lateral extension by 2m to suitable growth points. The above trees are causing excessive shading to the entire rear of the dwelling and also blocking satellite signal.

(pending consideration by BDC)

**13.3 Mill House Mill Lane Pebmarsh (19/00309/TPOCON)**

Notice of intent to carry out works to tree in a Conservation Area - Prune north east approach by 1 metre to reduce overhang from Coach House, crown thin by 15% and remove dead wood.

(Currently pending consideration by BDC)

**13.4 Hunters Mill Lane Pebmarsh (19/00280/TPOCON)**

Notice of intent to carry out works to trees in a Conservation Area - Scots Pines on front boundary 1 - Remove lowest branch going towards the property 2- Reduce span of branches heading towards property by approx 4-5ft as the resin is causing damage to parked cars, remove lowest branch that goes over the road.

(pending consideration by BDC)

**13.5 Land North Of Hamsters Close Pebmarsh (19/01956/OUT)**

Outline planning permission with all matters reserved apart from access - Erection of 1 No. Detached one and a half storey dwelling with parking/garage and new vehicular access from Oak Road.

(pending decision by BDC)

**14. Councillors lead roles**

To allocate lead roles for parish council business to individual councillors

**15. Finance**

**15.1 Cheques approved for payment:**

15.1.1	£344.05	CHQ1003	Clerk Salary Dec 22 <sup>nd</sup> - Jan 21 <sup>st</sup>
			Salary £183.22 plus overtime for 4 months (September – December 2019) £160.83
15.1.2	£55.06	CHQ1002	Clerk Expenses 08/11/19 – 09/01/20
15.1.3	£45.62	CHQ1004	HMRC PAYE Month 8 2019

**15.2 Payments made between meetings were noted and approved:**

13/11/19	£45.89	CHQ993	HMRC PAYE Month 5 2019
13/11/19	£45.89	CHQ994	HMRC PAYE Month 6 2019
13/11/19	£45.80	CHQ995	HMRC PAYE Month 7 2019
18/11/19	£50.00	CHQ996	J Nott Grass Cutting JWP 1905
04/12/19	£183.22	CHQ997	Clerk Salary 22/11/19–21/12/19
11/12/19	£102.00	CHQ998	Play Inspection Company inv. 38193
11/12/19	£220.00	CHQ999	Footpath Maintenance inv.HH171
11/12/19	£720.00	CHQ1000	Grass cutting Apr, May, June inv.HH170
11/12/19	£960.00	CHQ1001	Grass cutting July, Aug, Sept, Oct inv.HH176

**15.3 Monies received since the last meeting**

20/11/19	£50.00	Credit 100146	(School Parking)
02/12/19	£1978.70	PCPL Loan	

**15.5 Pebmarsh Parish Council banking payments**

- 11.7.1 BACS Payments
- 11.7.2 Authorised spending limits

**15.6 Clerk's Three Meeting Probation Period Complete**

- 17.6.1 discuss permanent employment
- 17.6.2 discuss clerk's hours going forward  
(22<sup>nd</sup> July 2019 until 20<sup>th</sup> December 2019 clerk worked average of 6.5 - 7 hours per week)

**15.7 Precept confirmation**

**16. Date of Next Meeting - To confirm meeting dates for 2020/21**