



Pebmarsh Parish Council



Chairman: Cllr P Crimmins

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF: 07801 492312
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Due to the current pandemic Coronavirus/COVID-19 the next
Parish Council Meeting will WILL NOT BE CALLED
and instead urgent matters will be discussed remotely (email / phone calls)
between Councillors and the Clerk – any decisions will be confirmed by the
clerk and minuted in the usual way.

The AGENDA items previously due to be discussed are below – all of which
will either be postponed to the next Parish Council Meeting or a decision will
be made remotely by the Parish Council.

If you would like to make any comments that would ordinarily have been
made in the public participation section please contact the Clerk before 25th
March 2020 by email and these comments will be added to the agenda for
Councillors to consider.

1. Apologies for Absence

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

2. Declarations of Interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

3. Minutes of the Parish Council Meetings Held 29th January and 3rd March 2020

PC to agree and sign minutes

4. COVID19 / Coronavirus

a) *To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the Council to fulfil its responsibilities to its residents. A suggestion would be either using conference calls or emails to discuss matters as they would ordinarily be discussed at a meeting, although ensuring any decision was known by all councillors and agreed by a majority as it would be in a meeting.*

b) *To agree to move non urgent items for email discussion / agreement led by the clerk*

c) *To discuss immediate action regarding helping signpost the community and vulnerable residents to the right places for help they might need.*

5. District / County Councillors Report (circulated by email if available)

6. Clerk's Report (for information only and not discussion)

Minute No.	Subject	Update
29/01/2020 4	Changes to Minutes	It has been confirmed that if a councillor has a declaration of interest that if this is non pecuniary the councillor is still able to vote – therefore the correct process was followed and the Minutes for September and November 2019 are correct.
29/01/2020 4	Parish Update	Clerk posted this on the website
29/01/2020 4	Sewerage Plant Traffic and Road Damage / Safety	Clerk sent photos (provided by Cllr D Ballard) of the damaged bridge and road and sent to Cllr Finch
29/01/2020 4	Road Traffic Concerns	Clerk organised a visit from Highways for 28 th January 2020
29/01/2020 5	Co-option	Cllr Sharon Smith was co-opted and clerk filled in all the necessary paperwork
03/03/2020	Road Traffic Concerns	Clerk distributed the agreed meeting report and carried out all delegated actions.

7. Public Forum (please email clerk for circulation instead of discussion)

*Opportunity for the public to raise issues or ask questions of Councillors.
(subject to a time limit of 3 minutes per person and a total of 15 minutes)*

8. Parish Upkeep (including Projects Grants and Funding Initiatives)

- a) Road Traffic Concerns, The Street, Pebmarsh – *Cllr J Tuffnell & Cllr D Ballard*
- b) Grass Cutting Contract renewal inc. Pebmarsh Playing Field – *Cllr M Sharp*
- c) John the Baptist, Chancel Roof and Path – *Cllr P Crimmins*
- d) Bus Shelter - *Cllr M Sharp*
- e) Playground maintenance – *C M Sharp*

9. Proposed Phone Mast Site update - *Cllr Ballard*

10. County Broadband Limited Update

11. Glebe Land Update - *Cllr Crimmins*

12. Current Planning Applications

- a) Change of use of agricultural buildings into storage use (B8) with associated parking
Hunts Hall Colne Road Pebmarsh Essex CO9 2QE
Ref. No: 20/00341/FUL | Received: Fri 21 Feb 2020 | Validated: Fri 21 Feb 2020 |
Status: Pending Consideration – expiry date for comments 31/03/2020
- b) Erection of detached single storey dwelling with separate double garage.
Land East Of Charwin Cross End Pebmarsh Essex
Ref. No: 20/00408/FUL | Received: Wed 04 Mar 2020 | Validated: Wed 04 Mar 2020 |
Status: Pending Consideration – expiry date for comments 08/04/2020
- c) 20m lattice mast complete with three antennas, two 300mm communication dishes, an associated radio equipment cabinet within a fenced compound and enabling development works thereto.
Land At Oak Farm Oak Road Pebmarsh Essex
Ref. No: 20/00432/T56 | Received: Fri 06 Mar 2020 | Validated: Fri 13 Mar 2020 |
Status: Pending Consideration – expiry date for comments 13/04/2020
- d) Outline planning permission with all matters reserved - Erection of 2No. detached three bedroom dwellings.
Land West Of Water Lane Pebmarsh Essex
Ref. No: 20/00441/OUT | Received: Fri 06 Mar 2020 | Validated: Fri 06 Mar 2020 |
Status: Pending Consideration – expiry date for comments 14/04/2020

Recent Planning Applications

- a) Catley Cross Veterinary Clinic Catley Cross Wickham St Paul (19/02238/FUL)
Change of use from staff accommodation to office use (B1) at first floor level and erection of a single storey extension to provide a consulting room.
APPLICATION GRANTED BY BDC 03/02/2020
- b) Single storey extension to the west side of the existing dwelling
Oak Farm Oak Road Pebmarsh Essex CO9 2QD
Ref. No: 20/00055/HH | Received: Fri 10 Jan 2020 | Validated: Fri 17 Jan 2020 |
Status: Pending Consideration
- c) Weavers Vale House The Street Pebmarsh (19/00305/TPOCON)
Notice of intent to carry out works to trees in a Conservation Area - Willow (T1) - Reduce height by 3m to suitable growth points, Willow (T2) - Reduce height by 3m to suitable growth points, Alder (T3) - Reduce height by 4m and lateral extension by 2m to suitable growth points. The above trees are causing excessive shading to the entire rear of the dwelling and also blocking satellite signal.
APPLICATION GRANTED BY BDC 01/01/2020
- d) Mill House Mill Lane Pebmarsh (19/00309/TPOCON)
Notice of intent to carry out works to tree in a Conservation Area - Prune north east approach by 1 metre to reduce over-hang from Coach House, crown thin by 15% and remove dead wood.
APPLICATION GRANTED BY BDC 01/01/2020
- e) Hunters Mill Lane Pebmarsh (19/00280/TPOCON)
Notice of intent to carry out works to trees in a Conservation Area - Scots Pines on front boundary 1 - Remove lowest branch going towards the property 2- Reduce span of branches heading towards property by approx 4-5ft as the resin is causing damage to parked cars, remove lowest branch that goes over the road.
(pending consideration by BDC)
- f) Land North Of Hamsters Close Pebmarsh (19/01956/OUT)
Outline planning permission with all matters reserved apart from access - Erection of 1 No. Detached one and a half storey dwelling with parking/garage and new vehicular access from Oak Road.
APPLICATION REFUSED BY BDC 04/02/2020

13. Councillors lead roles

To allocate lead roles for parish council business to individual councillors

14. Finance

- a) *Cheques approved for payment: (all approved and signed)*
- b) *Payments made between meetings were noted and approved:*
- | | | | |
|------------|---------|---------|--|
| 22/03/2020 | £183.22 | CHQ1006 | Clerk Salary 22/02/2020 – 21/03/2020 |
| 18/03/2020 | £122.16 | CHQ1010 | Clerk Expenses 10/01/2020 – 18/03/2020 |
| 18/03/2020 | £46.03 | CHQ1007 | HMRC PAYE Month 9 2019 (period ending 05/01/2020) |
| 18/03/2020 | £85.80 | CHQ1008 | HMRC PAYE Month 10 2019 (period ending 05/02/2020) |
| 18/03/2020 | £80.40 | CHQ1009 | HMRC PAYE Month 11 2019 (period ending 05/03/2020) |
| 22/02/2020 | £321.23 | CHQ1005 | Clerk Salary 22/01/2020–21/02/2020 |
| 16/03/2020 | £360.00 | CHQ1011 | PKF Littlejohn LLP Audit fee 2019 |
- c) *Monies received since the last meeting*
- | | | |
|------------|------|---------------|
| 16/01/2020 | £200 | Braintree DC |
| 20/02/2020 | £500 | Credit 602103 |
- d) *Pebmarsh Parish Council online banking, PC to decide if:*
- A *To give power to clerk to make agreed payments online
(suggestion that min 3 cllrs to agree each payment)*
- B *To pay for a service that allows double signatories at approx. £20 per month plus fees*
- OR
- C *To carry on using cheques*

15. Date of Next Meeting - To confirm meeting dates for 2020/21 (and consider alternatives)