



Pebmarsh Parish Council



Chairman: Cllr P Crimmins

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF: 07801 492312
pebmarshparishclerk@gmail.com and www.parishcouncil.pebmarsh.com

Due to the current pandemic Coronavirus/COVID-19 the next
Annual General Meeting & Parish Council Meeting
To be held at 7.30pm on Wednesday 13th May 2020

ONLINE

Details on how to attend are available from the Clerk.

- 1. Election of Chairman**
To elect the Chairman for the forthcoming year and to receive a signed Declaration of Acceptance of Office.
- 2. Election of Vice-Chairman**
To elect the Vice-Chairman for the forthcoming year.
- 3. Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 4. Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 5. Minutes of the Parish Council Meetings Held 29th January, 3rd & 25th March 2020**
Minutes have been sent to chairman to sign once agreed, before returning to clerk.
- 6. Annual Items for Review**
 - a) *Insurance - To agree to the renewal of the Parish Council's insurance, as the third year of a three-year long term agreement with Zurich Municipal ends this year.*
 - b) *Review Standing Orders – PC agree a month for these to be reviewed each year*
 - c) *Review Financial Regulations – PC agree a month for these to be reviewed each year*
 - d) *General Power Of Competence – apply once clerk completed CiLCA*
 - e) *PC agree independent internal auditor for end of year accounts and paperwork*
 - f) *Internal Policies – PC agree a month for these to be reviewed each year.*
- 7. COVID19 / Coronavirus**
 - a) *Pebmarsh Volunteers Scheme*
 - b) *Social Distancing*
- 8. District / County Councillors Report**
- 9. Clerk's Report**

Minute No.	Subject	Update
4	COVID-19 / Coronavirus	Clerk has been updating the website with information regarding COVID-19 (and other news) onto the website regularly
12	Planning	Clerk submitted all comments agreed by PC to BDC



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10. Public Forum

*Opportunity for the public to raise issues or ask questions of Councillors.
(subject to a time limit of 3 minutes per person and a total of 15 minutes)*

11. Parish Upkeep (including Projects Grants and Funding Initiatives)

- a) *Road Traffic Concerns, The Street, Pebmarsh – Cllr J Tuffnell & Cllr D Ballard*
- b) *Grass Cutting Contract renewal inc. Pebmarsh Playing Field – Cllr M Sharp*
- c) *John the Baptist, Chancel Roof and Path – Cllr P Crimmins*
- d) *Bus Shelter - Cllr M Sharp*
- e) *Playground maintenance – C M Sharp*

12. Village Matters

- a) *Proposed Phone Mast Site update - Cllr Ballard*
- b) *County Broadband Limited Update – Cllr Crimmins*
- c) *Glebe Land Update - Cllr Crimmins*

13. Current Planning Applications

- a) Change of use of agricultural buildings into storage use (B8) with associated parking
Hunts Hall Colne Road Pebmarsh Essex CO9 2QE
Ref. No: 20/00341/FUL | Received: Fri 21 Feb 2020 | Validated: Fri 21 Feb 2020 |
Status: Pending Consideration – expiry date for comments 13/05/2020
- b) Demolition of existing buildings and erection of four dwellings in two semi-detached pairs, together with a new vehicular access (existing access to be blocked up).
Pearland Workshop Birchleys Road Pebmarsh
Ref. 19/01697/OUT | Application Refused 12 November 2019 | Appeal start date 24 April 2020 |
All representations must be received by 29 May 2020 and sent directly to the planning inspectorate.

14. Recent Planning Applications

- a) Erection of first floor extension
Cherry Orchard House Cross End Pebmarsh Essex CO9 2NU
Ref. 20/00498/HH | Rec'd: Tue 17 Mar 2020 | Validated: Tue 17 Mar 2020 | Status: Pending Consideration
- b) Erection of a first floor rear extension
Gardeners Cottage Cross End Pebmarsh Essex CO9 2NU
Ref. 20/00527/HH | Received: Fri 20 Mar 2020 | Validated: Fri 20 Mar 2020 | Status: Pending Consideration
- c) Erection of detached single storey dwelling with separate double garage.
Land East Of Charwin Cross End Pebmarsh Essex
Ref. No: 20/00408/FUL | Received: Wed 04 Mar 2020 | Validated: Wed 04 Mar 2020 |
Status: Application Granted 29/04/2020
- d) 20m lattice mast complete with three antennas, two 300mm communication dishes, an associated radio equipment cabinet within a fenced compound and enabling development works thereto.
Land At Oak Farm Oak Road Pebmarsh Essex
Ref. No: 20/00432/T56 | Rec'd: Fri 06 Mar 2020 | Validated: Fri 13 Mar 2020 | Status: Pending Consideration
- e) Outline planning permission with all matters reserved - Erection of 2No. detached three bedroom dwellings.
Land West Of Water Lane Pebmarsh Essex
Ref. No: 20/00441/OUT | Received: Fri 06 Mar 2020 | Validated: Fri 06 Mar 2020 |
Status: Application Refused 30/04/2020



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- f) Single storey extension to the west side of the existing dwelling
Oak Farm Oak Road Pebmarsh Essex CO9 2QD
Ref. No: 20/00055/HH | Received: Fri 10 Jan 2020 | Validated: Fri 17 Jan 2020 |
Status: Application Granted 07/04/2020
- g) Hunters Mill Lane Pebmarsh (19/00280/TPOCON)
Notice of intent to carry out works to trees in a Conservation Area - Scots Pines on front boundary 1 - Remove lowest branch going towards the property 2- Reduce span of branches heading towards property by approx 4-5ft as the resin is causing damage to parked cars, remove lowest branch that goes over the road.
(pending consideration by BDC)

15. Councillors lead roles

To allocate lead roles for parish council business to individual councillors

16. Finance

- a) *Payments made between meetings were noted and approved:*
- | | | | |
|------------|---------|---------|--|
| 14/04/2020 | £120.00 | CHQ1013 | Grass Cutting (Thomas Donaldson) 25/3 & 8/4 |
| 14/04/2020 | £175.87 | CHQ1014 | EALC £143.90 & NALC £31.97 Affiliation Fees |
| 14/04/2020 | £194.22 | CHQ1015 | Clerk Salary 22/03/2020 – 21/04/2020 |
| 14/04/2020 | £45.57 | CHQ1016 | HMRC Month 12 2019/20 |
| 15/04/2020 | £102.00 | CHQ1012 | The Play Inspection Company |
| 28/04/2020 | £398.31 | CHQ1017 | EON Annual Electricity Bill |
| 05/05/2020 | £29.40 | CHQ1018 | Ridges from Blackheath Demolition & Trading
(paid for then reimbursed to D Ballard) |
| 13/05/2020 | £55.06 | CHQ1021 | Clerk Expenses 19/03/2020 – 13/05/2020 |
| 22/05/2020 | £194.02 | CHQ1020 | Clerk Salary 22/04/2020 – 21/05/2020 |
- Note that HMRC payments are now paid quarterly and not monthly.*
- b) *Payments to be approved*
none
- c) *Monies received since the last meeting*
none
- d) *PC to agree how to proceed regarding clerk's overtime and annual leave due and not taken following COVID-19.*
- e) *Pebmarsh Parish Council online banking*
PC to agree who, from the signatories on the bank account, will look into a suitable online banking solution

17. Date of Next Meeting - *To confirm meeting dates for 2020/21 (and consider alternatives)*