

# PEBMARSH PARISH COUNCIL MINUTES

Of the extra ordinary meeting held March 2020

## MEETING HELD VIA EMAIL CORRESPONDANCE

**Present:** Cllr P Crimmins (Chair), Cllr D Ballard, Cllr M Sharp, Cllr J Tuffnell, Cllr S Smith  
Clerk – Shelley Boydell

Members of the public - 0

1. **Apologies for Absence** – Cllr G Spray, Cllr G Courtauld.
2. **Declarations of Interest** – Cllr M Sharp regarding planning item 12d
3. **Minutes of the Parish Council Meetings Held 29<sup>th</sup> January and 3<sup>rd</sup> March 2020**  
The draft minutes have been posted on the website and final copies will be signed at the next physical meeting.
4. **COVID-19 / Coronavirus**
  - a) Parish Council agreed to using emails and or conference calls as a way of carrying out matters during the current situation, to be reviewed at each meeting, online or otherwise.
  - b) Non urgent matters agreed to be postponed / discussed over email
  - c) The Parish Council thanks the volunteer led efforts in the village – now comprising of over 50 volunteers divided into 5 teams and using cards put through the doors of all villages to help to establish those that are in need of assistance. The Parish Council will continue to update the noticeboard (where possible) and website with relevant government updates and advice.
5. **District / County Councillors Report (circulated by email if available)**  
No report available
6. **Clerk's Report**

Minute No.	Subject	Update
29/01/2020 4	Changes to Minutes	It has been confirmed that if a councillor has a declaration of interest that if this is non pecuniary the councillor is still able to vote – therefore the correct process was followed and the Minutes for September and November 2019 are correct.
29/01/2020 4	Parish Update	Clerk posted this on the website
29/01/2020 4	Sewerage Plant Traffic and Road Damage / Safety	Clerk sent photos (provided by Cllr D Ballard) of the damaged bridge and road and sent to Cllr Finch
29/01/2020 4	Road Traffic Concerns	Clerk organised a visit from Highways for 28 <sup>th</sup> January 2020
29/01/2020 5	Co-option	Cllr Sharon Smith was co-opted and clerk filled in all the necessary paperwork
03/03/2020	Road Traffic Concerns	Clerk distributed the agreed meeting report and carried out all delegated actions.

7. **Public Forum**  
No comments received.
8. **Parish Upkeep (including Projects Grants and Funding Initiatives)**  
**ALL ITEMS POSTPONED TO NEXT PHYSICAL MEETING**
  - a) Road Traffic Concerns, The Street, Pebmarsh – *Cllr J Tuffnell & Cllr D Ballard*
  - b) Grass Cutting Contract renewal inc. Pebmarsh Playing Field – *Cllr M Sharp*
  - c) John the Baptist, Chancel Roof and Path – *Cllr P Crimmins*

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- d) Bus Shelter - *Cllr M Sharp*
- e) Playground maintenance – *C M Sharp*

**9. Proposed Phone Mast Site update - *Cllr Ballard*  
POSTPONED TO NEXT PHYSICAL MEETING**

**10. County Broadband Limited Update  
POSTPONED TO NEXT PHYSICAL MEETING**

**11. Glebe Land Update - *Cllr Crimmins*  
POSTPONED TO NEXT PHYSICAL MEETING**

**12. Current Planning Applications**

- a) Change of use of agricultural buildings into storage use (B8) with associated parking Hunts Hall Colne Road Pebmarsh Essex CO9 2QE  
Ref. No: 20/00341/FUL | Received: Fri 21 Feb 2020 | Validated: Fri 21 Feb 2020 | Status: Pending Consideration – expiry date for comments 31/03/2020  
*Comment Submitted - Pebmarsh Parish Council object to the change of use at Hunts Hall Farm from an agricultural building to warehouse; we object due to the impact on our local roads with increased activity from heavy goods vehicles and ongoing damage to roads. We already have issues around the bridge and local school in Pebmarsh and feel this will exacerbate a continuing pressure point.*
- b) Erection of detached single storey dwelling with separate double garage.  
Land East Of Charwin Cross End Pebmarsh Essex  
Ref. No: 20/00408/FUL | Received: Wed 04 Mar 2020 | Validated: Wed 04 Mar 2020 | Status: Pending Consideration – expiry date for comments 08/04/2020  
*No comment submitted*
- c) 20m lattice mast complete with three antennas, two 300mm communication dishes, an associated radio equipment cabinet within a fenced compound and enabling development works thereto.  
Land At Oak Farm Oak Road Pebmarsh Essex  
Ref. No: 20/00432/T56 | Received: Fri 06 Mar 2020 | Validated: Fri 13 Mar 2020 | Status: Pending Consideration – expiry date for comments 13/04/2020  
*Comment Submitted - Pebmarsh Parish Council strongly objects to this application. The location proposed does not take into consideration the impact on local residents with ongoing disruption and disturbance to the wildlife and habitat at that location. Pebmarsh Parish Council have tried to co-operate with this company and have offered numerous alternative locations in agreement with land owners who would support the mast being erected on their land. These locations were rejected by the land agents as not being suitable due to cost and suitability for transmission reasons. I feel that in this instance this particular organisation have the option to re-locate this proposed mast some 300 yards to the East of its current proposed position. This location would be equally suitable for their requirements with less impact on residents and wildlife. I agree and support improvements to the communication for the village as a whole and would hope that the slight difference to cost could be absorbed by the company.*
- d) Outline planning permission with all matters reserved - Erection of 2No. detached three bedroom dwellings.  
Land West Of Water Lane Pebmarsh Essex  
Ref. No: 20/00441/OUT | Received: Fri 06 Mar 2020 | Validated: Fri 06 Mar 2020 | Status: Pending Consideration – expiry date for comments 14/04/2020

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*Comment submitted - Pebmarsh Parish Council objects to this application for the following reasons:*

- 1. These dwellings will be built outside the parish envelope.*
- 2. To remain constant with this Parish Council's previous decisions on such developments it cannot be supported.*
- 3. We are not sure if this is the beginning of a new row of dwellings stretching the length of Water Lane to the fishing lake.*
- 4. Water Lane is not suitable for the traffic that these dwellings may bring, especially if there are further developments to the fishing lake.*
- 5. Water Lane is not classed as a priority for Essex Highways to repair as it is a rural lane, so any damage to the lane will not be attended to as an urgency.*
- 6. These dwellings could be sold at market rate and will therefore not provide any affordable housing prospects for parishioners in need.*

## **13. Councillors lead roles**

**POSTPONED TO NEXT PHYSICAL MEETING**

## **14. Finance**

a) *Cheques approved for payment: (all approved and signed)*

b) *Payments made between meetings were noted and approved:*

22/03/2020	£183.22	CHQ1006	Clerk Salary 22/02/2020 – 21/03/2020
18/03/2020	£122.16	CHQ1010	Clerk Expenses 10/01/2020 – 18/03/2020
18/03/2020	£46.03	CHQ1007	HMRC PAYE Month 9 2019 (period ending 05/01/2020)
18/03/2020	£85.80	CHQ1008	HMRC PAYE Month 10 2019 (period ending 05/02/2020)
18/03/2020	£80.40	CHQ1009	HMRC PAYE Month 11 2019 (period ending 05/03/2020)
22/02/2020	£321.23	CHQ1005	Clerk Salary 22/01/2020–21/02/2020
16/03/2020	£360.00	CHQ1011	PKF Littlejohn LLP Audit fee 2019

c) *Monies received since the last meeting*

16/01/2020	£200	Braintree DC for bus shelter refurbishment
20/02/2020	£500	Credit 602103 grant for Pebmarsh in Bloom

d) *Pebmarsh Parish Council online banking - PC agreed to carry on using cheques until appropriate online banking is available and suitable.*

**15. Date of Next Meeting - To confirm meeting dates for 2020/21**  
*Wednesday 13<sup>th</sup> May 2020 – time to be confirmed*

*The next meeting will be confirmed on the village noticeboard and the website – the meeting will be an online meeting and all details will be given regarding how public are able to attend.*

**Signed by Chairman Cllr Perry Crimmins**

**Date:**