



Pebmarsh Parish Council



Chairman: Cllr D Ballard

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF: 07801 492312
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Finance Report

Parish Council Meeting 15th July 2020 at 7.30pm ONLINE

Expenditure (including un-presented cheques)	Budget 2020/21	Expenditure at 6 th July 2020	Predicted spend to come to year end
Clerk's Salary <small>(inc. working from home allowance & HMRC PAYE)</small>	£2,750.00	£924.05	£1811.36
Clerk's Overtime	£1,100.00	£77.41	£400.00 <small>(to be confirmed)</small>
Clerk's Expenses <small>(post, stationery, mileage, parking & home working allowance)</small>	£420.00	£106.78	£400.00 <small>(potentially more depending on mileage required)</small>
Clerk's Training	£150.00	£146.25	£0.00
Office Expenses – hardware / printing	£500.00	£0.00	£500.00
Grass Cutting <small>(including footpaths, sports field & hedge cutting)</small>	£2,650.00	£600.00	£1650.00
Street Furniture	£250.00	£0.00	£250.00
Subscriptions (EALC, CSCA)	£205.00	£180.87	£0.00 <small>(potentially SLCC)</small>
Insurance	£700.00	£681.53	£0.00
Street Lighting <small>(monthly payment, repairs & annual payment)</small>	£584.00	£132.00	£531.20
Electricity (street lights)	£350.00	£398.31	£0.00
Playground Inspections	£425.00	£204.00	£132.00
Playground Maintenance	£1,500.00	£0.00	£1,500.00
Pebmarsh in Bloom (from grant)	£400.00	£0.00	£400.00
Bus Stop Refurbishment (from grant)	£200.00	£245.83	£0.00
Remembrance Day Wreath	£50.00	£40.00	£0.00
Glebe Land Rent	£700.00	£0.00	£700.00
Audit Fees	£75.00	£0.00	£150.00
Councillor Training	£250.00	£0.00	£250.00
Data Protection Registration	£35.00	£0.00	£0.00
Pebmarsh Community Pub Ltd	£4,000.00	£1,978.70	£1,978.70
TOTAL	£17,294.00	£5,715.73	£14,253.26

Bank Balance as at 3rd July 2020:		£8,315.49
Natwest Current Account		
Pebmarsh Parish Council		
Minus cheques not yet presented		
(CHQ1026 £102, CHQ1027 £120, CHQ1028 £226.42, CHQ1029 £35, CHQ1030 £51.72, CHQ1031 £146.25)		
		£681.39
Balance once all cheques presented	£7,634.10	
Plus income:		£8,082.70
Breakdown:		
2 nd half of precept:	£6,104.00	
Pebmarsh Community PCPL Loan	£1,978.70	
Less outgoings:		
Predicted spend to come to year end		£14,253.26
Predicted Balance 31st March 2021:		£1463.54

Notes:

The Clerk's budgeted overtime has been reduced.

The Clerk's expenses is predicted to potentially be slightly over budget, although this includes printing, which is separately budgeted for.

The grass cutting budget has been reduced by £400 due to changing contracts.

The subscriptions come slightly under budget, although there may be a payment required for SLCC membership.

The insurance came slightly under budget.

Street lighting is predicted to go over budget – although this includes £300 towards repairs which may not be required.

The electricity has gone approximately £50 over budget, which could be due to an increase in the cost of electricity – this will need to be considered at the next budget review.

The playground inspection budget has reduced due to the number of inspections required being reduced.

The bus stop restoration came out at slightly over budget.

The internal audit budget is potentially not enough to cover the cost, although this will be confirmed once the audit has been completed.

There follow Standing Order / Direct Debit payments were made during the period 05/05/2020 to 03/07/2020.

Type of Payment	Details	Date	Amount
Direct Debit	A & J Lighting	15/05/2020	£26.40
Direct Debit	A & J Lighting	15/06/2020	£26.40
Direct Debit	Public Works Loans Pebmarsh	12/06/2020	£1,978.70
Standing Order	Colne Story Country	09/06/2020	£5.00

The following payments have been met prior to meeting:

CHQ	001022	HMRC PAYE (period ending 05/05/2020)	£34.80
CHQ	001023	Clerk's Salary 22/05 – 21/06 + 13hrs overtime in March, April & May	£271.43
CHQ	001024	Mr T Donaldson – Grass Cutting x 4 in May	£360.00
CHQ	001025	Zurich Insurance Annual Premium	£681.53
CHQ	001026	Play Inspection Company – playground inspection	£102.00
CHQ	001027	Mr T Donaldson – Grass Cutting x 2 in June	£120.00
CHQ	001028	Clerk's Salary 22/06 – 21/07	£226.42
CHQ	001029	HMRC PAYE (period ending 05/06/2020)	£35.00
CHQ	001030	Clerk's Expenses 14/03/2020 – 10/07/2020	£51.72
CHQ	001031	The Hennys, Middleton & Twinstead Parish Council – 50% Clerk training	£146.25

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Type of Payment	Details	Date	Amount
Standing Order	Pebmarsh Community PCPL Loan	01/06/2020	£1,978.70
Bank Transfer	BDC – Pebmarsh In Bloom Grant	02/07/2020	£400.00