

# PEBMARSH PARISH COUNCIL MINUTES

Of the meeting held 13<sup>th</sup> May 2020 Online via Zoom

**Present:** Cllr P Crimmins (Chair), Cllr D Ballard, Cllr M Sharp, Cllr J Tuffnell, Cllr S Smith  
Clerk – Mrs Shelley Boydell  
County Cllr David Finch  
District Cllr G Spray  
District Cllr G Courtauld  
Cllr A Lyster (Chairman of The Hennys, Middleton & Twinstead Parish Council)

1. **Election of Chairman** – Cllr P Crimmins and Cllr D Ballard stood for Chairman. Of the three remaining councillors, two voted for Cllr D Ballard and one voted for Cllr P Crimmins. Cllr D Ballard accepted his new position as Chairman of Pebmarsh Parish Council and continued the meeting.
2. **Election of Vice-Chairman** – Cllr J Tuffnell stood for Vice – Chairman. Of the 4 remaining councillors, three voted for Cllr J Tuffnell and one abstained. Cllr J Tuffnell accepted her new position as Vice-Chairman of Pebmarsh Parish Council.
3. **Apologies for Absence** – none
4. **Declarations of Interest** – none
5. **Minutes of the Parish Council Meetings Held 29<sup>th</sup> January 2020, 3<sup>rd</sup> & 5<sup>th</sup> March 2020**  
The minutes were agreed and signed.
6. **Annual Items for Review**
  - a) PC agreed to stay with Zurich for insurance.
  - b) PC agreed to review standing orders at each meeting and annually in November
  - c) PC agreed to review Financial Regulations annually in November.
  - d) PC agreed to apply for General Power of Competence once Clerk completes CiLCA.
  - e) PC agree on internal auditor for end of year accounts and paperwork.
  - f) Internal policy annual review dates were agreed and logged on document “review dates”
7. **COVID-19 / Coronavirus**
  - a) PC in agreement and very happy with how the Pebmarsh Volunteers Scheme has been formed and dealt with the current situation.
  - b) PC happy that residents appear to be following social distancing.
8. **District / County Councillors Reports** – see Appendixes A & B
9. **Clerk’s Report**

| Minute No. | Subject                | Update  |
|------------|------------------------|---|
| 4          | COVID-19 / Coronavirus | Clerk has been updating the website with information regarding COVID-19 (and other news) onto the website regularly |
| 12         | Planning               | Clerk submitted all comments agreed by PC to BDC  |
10. **Public Forum** – no public issues or questions raised.
11. **Parish Upkeep (including Projects Grants and Funding Initiatives)**
  - a) No change to the current road traffic concerns.
  - b) New grass cutting contractor starting, this will save the PC £30 per cut x 14 per year, totalling £400 per year. Footpath cutting is the same as before. PC happy with work so far.
  - c) Chancel wall and roof complete. Cllr P Crimmins prepared a press release for the Friends of Parish Magazine on work carried out by the church.

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- d) PC thanks Cllr George Courtauld for the grant to refurbish the bus shelter and to Cllr D Ballard and Cllr M Sharp who removed the old roof and replaced it with a slate roof.
- e) The latest playground report highlights both gates are wooded and rotten and need replacing. The concrete below one of the slides needs renovating and the bark needs replenishing. Cllr M Sharp to head this project and look into the budget.

## 12. Village matters

- a) Proposed Phone Mast Site Update - The PC has done as much as it possibly can up to this point. All comments and objections have been forwarded to Braintree District Council. District Cllr G Spray will work with Cllr D Ballard on putting objections to planning.
- b) County Broadband Limited update – CB put up poles and a junction box plus over head wires at the junction by Oak Road – Cllr P Crimmins liaised with CB and their asset management department. The junction box was moved to the edge of the area by the hedge.
- c) Glebe Land Update – no change at present – PC waiting for Sudbury agent to report back. PC to speak to the church to organise which councillor will liaise going forward. Cllr P Crimmins suggested the PC emails Johnathan Nott regarding this.

## 13. Current Planning Applications

- a) [Change of use of agricultural buildings into storage use \(B8\) with associated parking](#)  
Hunts Hall Colne Road Pebmarsh Essex CO9 2QE  
Ref. No: 20/00341/FUL | Received: Fri 21 Feb 2020 | Validated: Fri 21 Feb 2020 |  
Status: Pending Consideration – expiry date for comments 13/05/2020

PC have concerns that the application might increase HGV movements in the local area and it is suggested that weight restriction signage is put up.

*Comment submitted: Pebmarsh Parish Council object due to the impact on local roads with increased activity from heavy goods vehicles and ongoing damage to roads. There are already issues around the bridge and local school in Pebmarsh and it is felt that this change of use would exacerbate a continuing pressure point.*

- b) [Demolition of existing buildings and erection of four dwellings in two semi-detached pairs, together with a new vehicular access \(existing access to be blocked up\).](#)  
Pearland Workshop Birchleys Road Pebmarsh  
Ref. 19/01697/OUT | Application Refused 12 November 2019 | Appeal start date 24 April 2020 |  
All representations must be received by 29 May 2020 and sent directly to the planning inspectorate.

The concerns of the PC remain the same and comments have already been submitted.

## 14. Recent Planning Applications – all information noted

## 15. Councillors Lead Roles – this is agreed to be discussed between councillors over email.

## 16. Finance

- a) PC happy with all payments made between meetings
- b) No payments were required to be approved
- c) PC to confirm with D Hill and the Pub Committee regarding the loan in place to ensure payment.
- d) Cllr M Sharp suggested to use money saved on grass cutting for clerk's overtime – PC agreed.
- e) PC to add Cllr S Smith and Cllr M Sharp as signatories to the bank and clerk look into suitable online banking.

## 17. Date of Next Meeting – 7.30pm Wednesday 15<sup>th</sup> July. Online via Zoom

Signed by Chairman Cllr David Ballard

Date: