

PEBMARSH PARISH COUNCIL MINUTES

Of the meeting held 15th July 2020 Online via Zoom

Present: Cllr D Ballard (Chair), Cllr J Tuffnell, Cllr M Sharp, Cllr S Smith
Clerk – Mrs Shelley Boydell
District Cllr G Courtauld
Three members of the public

1. **Apologies for Absence** – Cllr J Tuffnell & District Cllr G Spray
2. **Declarations of Interest** – none
3. **Minutes of the Parish Council Meeting Held Online 13th May 2020**
The minutes were agreed to be signed by the Chairman in due course.
4. **District / County Councillors Report**
Cllr George Courtauld updated the Parish Council on the Government's decision regarding the Garden Community; the inspector has said that they intend to reduce the number of houses required for planning.
5. **Clerk's Report** – See Appendix A
6. **Public Forum**
Members of the public expressed concern regarding the local HGV traffic. The Chairman confirmed that the PC is collaborating with The Hennys, Middleton & Twinstead Parish Council and will carry on working together to help come to a solution.
7. **Parish Upkeep (including Projects Grants and Funding Initiatives)**
 - a) Road traffic concerns – Chairman proposes the PC supports the application to put a weight restriction on routes provided to Highways by The Hennys, Middleton & Twinstead Parish Council – Cllr M Sharp & Cllr S Smith both support this proposal. Chairman proposes the PC checks that local businesses have correct planning usage, Cllr S Smith seconds this proposal.
 - b) Grass cutting & Sports Field – Cllr M Sharp reported that Tom Donaldson is doing a great job and proposes Mr Donaldson also cutting footpaths and doing some "tidying up" work around the village and confirms the budget permits this to happen – PC in agreement.
 - c) Cllr Sharp to represent the Parish Council on the Sports Ground Committee.
 - d) The Village Hall & Car Park – PC to revisit this at the next meeting and to nominate a Parish Councillor to represent the PC on the Village Hall Management Committee and confirm when, where and how often the Committee meets and the work it does. PC to enquire regarding their village hall keys being handed over from the previous Chairman back to the Parish Council.
 - e) Glebe Land – Re-visit at next meeting
 - f) Playground Maintenance – Currently £1500 in the budget for repairs – PC agrees to use this towards replacing the rotten gates with metal gates and also replacing the bark – approx £500. PC to get a quote for refurbishing playground items requiring refurbishment – Cllr M Sharp will lead on the playground work, including looking into costs and ensuring the new gates meet requirements.
 - g) Phone Mast – the most recent information provided is that a wildlife report has been submitted. PC awaiting next update.
 - h) County Broadband – Cllr G Courtauld had four complaints from residents regarding CB making noise at midnight – he was informed that due to an emergency the work had to be carried out immediately. PC will look into this further.
 - i) Defibrillator – The PC has been given limited information from P Crimmins and M May regarding the defibrillator. The PC is happy to consider taking over the overseeing of the defibrillator. But will need an official proposal on what is required and who is currently involved. PC to contact P Crimmins requesting this and report back to M May.

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- j) Bus Shelter – The PC has noted that the bus shelter opposite The Kings Head is in a key part of the village and would not support a reduction in the size of the bus shelter. To confirm, the bus shelter is an asset owned by the Parish Council and therefore any work to the bus shelter will need to be agreed with the Parish Council.
- k) The Parish Council would like to thank Graham Pearson for his hard work refurbishing the memorial bench.

8. Current Planning Applications – Planning report in Appendix B

9. Councillors Lead Roles

Cllr M Sharp – Playground & Sports Field

Cllr J Tufell – Planning

Councillors to agree other lead roles over email.

10. Finance

- a) AGAR form agreed to be sent
- b) PC agreed finance report (Appendix C)
- c) Clerk to look into alternative banks providing internet banking

11. Items for Next Agenda – items as above

12. Dates of Next Meetings

7.30pm Wednesday 30th September 2020 (online via Zoom)

7.30pm Wednesday 11th November 2020 (online via Zoom)

7.30pm Wednesday 13th January 2021 (online via Zoom)

Annual Parish Meeting in March 2021 if permitted

7.30pm Wednesday 12th May 2021 (online via Zoom)

7.30pm Wednesday 15th September 2021 (location TBC)

7.30pm Wednesday 10th November 2021 (location TBC)

Signed by Chairman Cllr David Ballard

Date: