

# PEBMARSH PARISH COUNCIL MINUTES

Of the meeting held 30<sup>th</sup> September 2020 Online via Zoom

**Present:** Cllr D Ballard (Chair), Cllr J Tuffnell, Cllr M Sharp, Cllr S Smith, Cllr T Donaldson  
Clerk – Mrs Shelley Boydell  
Two members of the public

**1.(30/09/2020) Apologies for Absence** – none

**2.(30/09/2020) Declarations of Interest** – none

**3.(30/09/2020) Co-option of New Parish Councillor**

*Tom Donaldson was co-opted as the new Parish Councillor for Pebmarsh Parish Council with all current councillors voting in agreement.*

**4.(30/09/2020) Minutes of the Parish Council Meeting Held Online 15<sup>th</sup> July 2020**

The minutes were agreed to be signed by the Chairman in due course.

**5.(30/09/2020) District / County Councillors Report**

No District councillors present.

**6.(30/09/2020) Clerk's Report** – noted.

**7.(30/09/2020) Public Forum**

Members of the public expressed concern regarding the local HGV traffic – this was discussed by the Parish Council in item 8.

**8.(30/09/2020) Parish Upkeep (including Projects Grants and Funding Initiatives)**

- a) Road traffic concerns – The Parish Council discussed the road traffic issues and ideas for solutions. It was noted that Highways responded to The Hennys, Middleton & Twinstead Parish Council stating that their proposed alternative route was not suitable. There are concerns regarding increased traffic to and from Kings Farm and how this might increase as time goes on, the question of Phoenix having the correct planning has been put to the Parish Council; to respond to this question, the Chairman proposed a meeting with the Parish Council and Phoenix to enquire regarding planning for the business – if planning is not confirmed the Parish Council will consider a planning enforcement enquiry.
- b) Grass cutting & Sports Field – At a recent meeting it was confirmed by Jonathan Nott that the Parish Council are able to use the Sports Field free of charge – this is something that the Parish Council intend to use for both fundraising and community purposes.
- c) The Village Hall & Car Park – see d)
- d) Glebe Land – The Parish Council currently rent the land on which the village hall sits and the surrounding land, this is leased from the Church; this land is referred to as The Glebe Land. The Parish Council sublet the area of land on which the village hall sits to the Village Hall Management Committee. As the lessors of The Glebe Land, The Parish Council have been notified that a potential application for a three-bedroom detached bungalow and garage, on what is currently the village hall car park, is being discussed between the Church Committee and the Village Hall Committee, although an application has not yet been submitted. The plans include moving part of the village hall car park to the back of the land. The question that needs to be considered is if the Parish Council would support the application – so careful consideration is required as to what is best for the village.
- e) Playground Maintenance – There has been a lot of maintenance carried out on the Playground and a letter of thanks from the School has been received regarding this. The playground gates will soon be replaced and other items will be costed. The Parish

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Council will organise meeting with the school to discuss requirements for the playground and potential fundraising ideas.

- f) Phone Mast – It was reported to the Parish Council that a representative of an agent tried to access the land on which the phone mast application had been refused, the representative was refused access and informed that the application had been refused.
- g) County Broadband – The Street, Pebmarsh, was closed with no notification. The Clerk liaised with County Broadband, who apologised both on the telephone and by letter (a copy of which is on the website) for not correctly notifying road users of the closure. Works were stopped and have been postponed until a future date (to be confirmed).
- h) Defibrillator – Cllr S Smith has liaised with members (currently 4) of the defibrillator committee regarding it being kept up to date, Cllr Smith is currently waiting to hear back to confirm for one of the members regarding the proper procedures and what is required, this will then enable the Parish Council to consider taking on the defibrillator.
- i) Bus Shelter – The Parish Council will confirm with Mr G Holliday as to when the agreed bus stop refurbishments will be carried out as these will need to be approved by the Parish Council.

## **9.(30/09/2020) Current Planning Applications**

The Parish Council has no objections to planning applications 20/01409/HH or 20/01531/HH (full details in planning report).

## **10.(30/09/2020) Finance**

- a) AGAR form agreed.
- b) PC agreed for Chairman to sign Accounting Statement and Annual Governance Statement.
- c) Finance report noted. Parish Council agreed to purchase a wreath for remembrance day. Following the internal audit the Clerk is to investigate street light ownership.

## **11.(30/09/2020) Items for Next Agenda** – items as above,

Parish Council Facebook Page (to post about the work that the Parish Council does and to include Pebmarsh in Bloom items)  
Fundraising (inc. looking at costings for events)

## **12.(30/09/2020) Dates of Next Meetings**

7.30pm Wednesday 11<sup>th</sup> November 2020 (online via Zoom)  
7.30pm Wednesday 13<sup>th</sup> January 2021 (online via Zoom)  
Annual Parish Meeting in March 2021 if permitted  
7.30pm Wednesday 12<sup>th</sup> May 2021 (online via Zoom)  
7.30pm Wednesday 15<sup>th</sup> September 2021 (location TBC)  
7.30pm Wednesday 10<sup>th</sup> November 2021 (location TBC)

**Signed by Chairman Cllr David Ballard**

**Date:**