



Pebmarsh Parish Council



Chairman: Cllr D Ballard

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF: 07801 492312
pebmarshparishclerk@gmail.com and www.parishcouncil.pebmarsh.com

Clerk's Report – Parish Council Meeting 11th November 2020

New Councillor – *The Clerk liaised with the new councillor and ensured all relevant forms were completed and submitted to Braintree District Council.*

Road Traffic Concerns – *The Clerk has liaised with Cllr D Ballard The Hennys, Middleton & Twinstead Parish Council regarding the impact of HGV vehicles in the area.*

Clerk's Work & Appraisal - *The Clerk's appraisal will be carried out by the Chairman in the near future as per The Essex Association of Local Council guidelines.*

Clerk's Pension – *The Clerk has worked alongside the chairman to organise the pension for the clerk as stated in the clerk's contract of employment.*

CiLCA – *The Clerk has been attending the new online training after the original training had been postponed due to COVID-19. The training sessions are two hours long and fortnightly with work to be completed in-between, instead of the day sessions once per month that were to be held at EALC offices.*

Road Traffic Concerns – *The Clerk is enquiring to plan a meeting with Phoenix although this has been delayed due to the current pandemic.*

Glebe Land – *The Clerk has been gathering information regarding the Glebe Land and a potential planning application. Some of the councillors have met with the agent (Strutt & Parker) for the diocese, who was able to provide some information, although more information is being gathered. There is another meeting scheduled to further discussions in the new year.*

Bus Shelter – *The Clerk contacted Mr Holliday regarding any work on the bus shelter requiring Parish Council agreement, Mr Holliday confirmed "I fully understand the bus shelter is also part of the agreement and I can assure the council the refurbishment/rebuild will be completed in semester 1 2021 at the latest.". Mr Holliday has requested a meeting with the chairman to discuss his thoughts on the bus shelter refurbishment – any proposals put to the chairman will be discussed at a parish council meeting for agreement prior to work being undertaken.*

Remembrance Day Wreath – *The Parish Council purchased a wreath to be placed on the war memorial in the village on Remembrance Day, by the longest standing Parish Councillor, Cllr Jackie Tufnell. The chairman assisted the clerk in organising a risk assessment to be carried out for the remembrance service to ensure current restrictions and measures were taken into account.*

Street Light Ownership - *The Clerk is investigating the ownership of the streetlights in the village.*

National Savings & Investments (NS&I) – *Following much correspondence the clerk has liaised with NS&I to ensure the current councillors are signatories and that the address is updated. Due to process the clerk's address cannot be on the account as the address need to be that of a signatory, therefore the current chairman's address is listed.*