



Pebmarsh Parish Council



Chairman: Cllr D Ballard

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF

pebmarshparishclerk@gmail.com and www.parishcouncil.pebmarsh.com

Clerk's Report – Parish Council Meeting 13th January 2021

Clerk's Work & Appraisal - *The Clerk's appraisal will be carried out by a nominated Human Resources Committee in the near future as per The Essex Association of Local Council guidelines.*

CiLCA – *The Clerk has completed online training after the original training had been postponed due to COVID-19. The Clerk has as yet been unable to begin the coursework due to time restraints although this will be made a priority in the new year.*

Street Light Ownership - *The Clerk is investigating the ownership of the streetlights in the village.*

Facebook Page – *The Clerk has created and proceeded to update a Facebook page for Pebmarsh Parish Council.*

Budget & Precept – *The Clerk has compiled a draft budget and precept suggestion for discussion and agreement by the Parish Council.*

Emails & Phone Calls – *The Clerk has liaised with Councillors and Parishioners regarding various subjects and issues with the result being either resolution or signposting.*

Clerk's Pension – *The Clerk has worked with the Chairman to meet the requirements regarding the setting up of a pension, which will be in place mid to end of January 2021.*