



# Pebmarsh Parish Council



Chairman: Cllr D Ballard

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF

[pebmarshparishclerk@gmail.com](mailto:pebmarshparishclerk@gmail.com) and [www.parishcouncil.pebmarsh.com](http://www.parishcouncil.pebmarsh.com)

## Finance Report

Parish Council Meeting 13<sup>th</sup> January 2021 at 7.30pm ONLINE

Expenditure (including un-presented cheques)	Budget 2020/21	Expenditure at 4 <sup>th</sup> December 2020	Predicted spend to come to year end
Clerk's Salary & Overtime (inc. HMRC PAYE )	£3,850.00	£2320.60	£1,520.00
Clerk's Expenses (post, stationery, mileage, parking & home working allowance)	£420.00	£207.12	£100.00
Clerk's Training	£150.00	£146.25	£0.00
Office Expenses – hardware / printing	£500.00	£0.00	£500.00
Grass Cutting (including footpaths, sports field & hedge cutting)	£2,650.00	£1,305.00	£750.00
Street Furniture	£250.00	£0.00	£250.00
Subscriptions (EALC, CSCA)	£205.00	£180.87	£0.00 (potentially SLCC)
Insurance	£700.00	£681.53	£0.00
Street Lighting (monthly payment, repairs & annual payment)	£584.00	£176.00	£366 (plus VAT) (query annual payment )
Electricity (street lights)	£350.00	£379.34	£0.00
Playground Inspections	£425.00	£170	£110 (plus VAT)
Playground Maintenance	£1,500.00	£0.00	£1,500.00
Pebmarsh in Bloom (from 2xgrants)	£900.00	£226.95	£654.17
Bus Stop Refurbishment (from grant)	£200.00	£245.83	£0.00
Remembrance Day Wreath	£50.00	£0.00	£0.00
Glebe Land Rent	£700.00	£0.00	£700.00
Audit Fees (includes £360 from previous year fee)	£75.00	£385.00	£120.00
Councillor Training	£250.00	£6.50	£243.50
Data Protection Registration	£35.00	£0.00	£35.00
Pebmarsh Community Pub Ltd	£4,000.00	£1,978.70	£1,978.70
<b>VAT</b>		<b>£116.47</b>	<b>£39.60</b> (Pground insp & Streetlight maint)
<b>TOTAL</b>	<b>£17,294.00</b>	<b>£8,526.16</b>	<b>£8,866.97</b>

<b>Bank Balance as at 5<sup>th</sup> December 2020:</b>	<b>£14,072.12</b>
Natwest Current Account	

<b>Plus income:</b>	<b>£0.00</b>
<b>Breakdown:</b>	

<b>Less outgoings:</b>	
Predicted spend to come to year end (including cheques not yet presented:	£8,866.97

<b>Predicted Balance 31<sup>st</sup> March 2021:</b>	<b>£5,205.15</b>
--	------------------

#### **Notes:**

Street lighting is predicted to go over budget – although this includes £300 towards repairs which may not be required.

The electricity has gone approximately £50 over budget, which could be due to an increase in the cost of electricity – this will need to be considered at the next budget review.

The playground inspection budget has reduced due to the number of inspections required being reduced.

The bus stop restoration came out at slightly over budget.

The internal audit budget has gone over as the invoice for the external audit in 2019/2020 came out of the 2020/2021 financial year. The amount of the internal audit for 2020/2021 is still to be confirmed, however, it is estimated at around £100.

The grass cutting budget and remaining required for the year needs to be confirmed as this also includes footpaths and hedges etc – this will be discussed in more detail at the next meeting.

The following Standing Order / Direct Debit payments were made during the period 05/09/2020 to 05/11/2020.

Type of Payment	Details	Date	Amount
Direct Debit	A & J Lighting	15/09/2020	£26.40
Direct Debit	A & J Lighting	15/10/2020	£26.40

The following payments have been met prior to meeting:

CHQ	001038	Clerk's Salary 22/09 – 21/10	£342.29
CHQ	001039	HMRC PAYE	£52.80
CHQ	001040	Mrs J Clayman – reimburse Pebmarsh in Bloom costs	£226.95
CHQ	001041	VOID CHEQUE	
CHQ	001042	Mr T Donaldson – Grass Cutting Sept & maintenance	£165.00
CHQ	001043	Mr T Donaldson – Grass Cutting Aug & maintenance	£120.00
CHQ	001044	Lyster & Associates – office hire re: audit	£30.00
CHQ	001045	The Royal British Legion – Remembrance Day wreath	£18.50
CHQ	001046	HMRC PAYE month 6 (6/9 – 5/10)	£51.05
CHQ	001047	Clerk's Salary 22/10 – 21/11	£251.26
CHQ	001048	Mr T Donaldson – gardening services Sept 2020 (part 2)	£120.00
CHQ	001049	EALC – Being a Good Employer book	£7.80
CHQ	001050	The Play Inspection Company – Annual Playground Inspection	£132.00
CHQ	001051	Clerk's Expenses 02/09/2020 – 01/11/2020	£60.34
CHQ	001052	Mr T Donaldson – gardening services Oct & Nov 2020	£120.00

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Type of Payment	Details	Date	Amount
Direct Payment	Braintree District Council – 2 <sup>nd</sup> half precept	24/09/2020	£5,991.00