



Pebmarsh Parish Council



Chairman: Cllr D Ballard

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF

pebmarshparishclerk@gmail.com and www.parishcouncil.pebmarsh.com

Dear Councillor,

You are summoned to attend the **Annual General Meeting** immediately followed by a **Parish Council Meeting** to take place on **5th May 2021 at 7.30pm ONLINE**

The meeting is open to members of the public and press –
please contact the clerk for details on how to join online

Shelley Boydell, Parish Clerk

S D Boydell

28th April 2021

AGENDA – ANNUAL GENERAL MEETING

- 1.(14/04/2021)** **Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 2.(14/04/2021)** **To elect a Chairman for 2021/22**
- 3.(14/04/2021)** **To elect a Vice-Chairman for 2021/22**
- 4.(14/04/2021)** **Complete Acceptance of Office forms and hand in Register of Interest forms**
To complete relevant forms

AGENDA - PARISH COUNCIL MEETING

- 5.(14/04/2021)** **Declarations of Interest**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- 6.(14/04/2021)** **Approval of Minutes**
To approve minutes from the last Parish Council meeting on 10th March 2021 and the Extra Ordinary meeting on 22nd April 2021.
- 7.(14/04/2021)** **District / County Councillors Report**
- 8.(14/04/2021)** **Clerk's Report**
Please see separate Clerk's report (circulated for review prior to meeting)
- 9.(14/04/2021)** **Public Forum**
Opportunity for the public to raise issues or ask questions of Councillors. (subject to a time limit of 3 minutes per person and a total of 15 minutes) (due to the online nature of the meeting, please contact the Clerk prior to the meeting if you would like to participate in this section)



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10.(14/04/2021) Planning – Current Applications

- a) *Proposed Base Station Installation at Oak Farm, Oak Road, Pebmarsh, ESSEX, CO9 2QD*
- b) *Notice of intent to carry out works to trees in a Conservation Area - T1 Remove Weeping Silver Birch Tree to ground level T2 Reduce Eucalyptus Tree by 2 -3 meters and T3 Reduce over hanging limbs from Weeping Willow*
4 Street Farm The Street Pebmarsh Essex CO9 2NH
Ref. No: 21/01221/TPOCON | Received: Wed 14 Apr 2021 | Validated: Mon 19 Apr 2021 | Status: Pending Consideration | deadline for comments 17th May 2021
- c) *Outline planning application with all matters reserved for erection of 5 No. dwellings.*
Land West Of Water Lane Pebmarsh Essex
Ref. No: 21/00998/OUT | Received: Fri 26 Mar 2021 | Validated: Thu 15 Apr 2021 | Status: Pending Consideration | deadline for comments 18th May 2021

11.(14/04/2021) Village Items

- a) *To note email sent regarding cycling on footpaths – Cllr J Tufnell*
- b) *Levitts Corner HGV problem*

12.(14/04/2021) Bramford to Twinstead network reinforcement: start of public consultation

To discuss feedback regarding <https://www.nationalgrid.com/uk/electricity-transmission/network-and-infrastructure/bramford-twinstead> and agree if the Parish Council will submit said feedback.

13.(14/04/2021) Policies & Procedures

Parish Council to agree and implement Equality & Diversity Policy (circulated)

14.(14/04/2021) Finance

- c) *See separate finance report (circulated for review prior to meeting)*
- d) *Update on online banking – Clerk to update*
- e) *To approve Certificate of Exemption – AGAR 2020/21*
- f) *To approve Annual Governance Statement 2020/21*
- g) *To approve Annual Statement of Accounts 2020/21*
- h) *To agree confirmation of the dates of the period for the exercise of public rights – suggested Monday 14 June – Friday 23 July 2021*
- i) *To note Annual Internal Audit Report 2020/21*
- j) *Review Asset Register – to review / remove / add items (current register circulated)*
- k) *To discuss a remuneration and Parish Council allowances*
- l) *discuss under lease agreement between PPC and PVHC*
- m) *Agree date for clerk's appraisal (to be overseen by HR Committee)*

15.(14/04/2021) Items for Next Agenda

16.(14/04/2021) Meeting Dates:

15th Sept 2021

1st December 2021

16th March 2022

To agree a date for the Annual Parish meeting between 1st March and 1st June 2022 to begin not before 6pm.

11th May 2022 (provisional – TBC 05/05/2021)