



# Pebmarsh Parish Council



Chairman: Cllr D Ballard

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF

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## Finance Report - Parish Council Meeting 5<sup>th</sup> May 2021 at 7.30pm ONLINE Financial Summary Year End 2020/21

INCOME	
B/fwd From 19/20	£6,767
<b>Precept</b>	<b>£11,682</b>
Insurance Claims	£0
Interest - All Accounts	£11
Other (inc Grants)	£6,639
VAT Refund	£0
<b>Other Income</b>	<b>£6,650</b>
<b>TOTAL INCOME</b>	<b>£18,332</b>

EXPENDITURE		£
<b>Administration</b>		
Clerks Salary		£3,300
Elections		£0
External Audit		£360
Internal Audit		£30
Insurance Policy		£682
Data Protecton		£35
National Insurance & Tax		£577
Other Office Equipment		£160
Stationery/Post/Equipment		£330
Subscriptions		£181
Training/Travel/Cllr Expenses		£153
Loans		£3,957
<b>Total Administration Expenditure</b>		<b>£9,764</b>

<b>Grants &amp; Donations</b>	
Grants	£19
<b>Total Grants &amp; Donations Expenditure</b>	<b>£19</b>

<b>Open Spaces</b>	
Benches	£0
Pebmarsh in Bloom	£227
Grass Cutting	£1,305
Playground Inspections	£336
Playground Maintenance	£0
Glebe Land	£700
Village Repairs	£246
<b>Total Open Spaces Expenditure</b>	<b>£2,814</b>

<b>Publicity</b>	
Advertising	£0
Footpath Map	£0
<b>Total Publicity Expenditure</b>	<b>£0</b>

<b>Street Lighting</b>	
Streetlights Maintenance	£264
Streetlights Power	£438
Streetlight Replacement	£0
<b>Total Street Lighting Expenditure</b>	<b>£702</b>

<b>TOTAL EXPENDITURE</b>	<b>£13,299</b>
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## Bank reconciliation – Pebmarsh Parish Council

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2021” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Pebmarsh Parish Council**

County area (local councils and parish meetings only): **Essex**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Shelley Boydell**

Date: **31/03/2021**

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Current Account	10,155.67	
Deposit Account	100.23	
National Savings & Investments	1,543.12	
	<hr/>	11,799.02
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 <i>(normally only current account)</i>		
Cheque number	0	0.00
	0	0.00
	0	0.00
	<hr/>	0.00
Add: any un-banked cash as at 31/3/21 <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>		
	<hr/>	-
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u><u>11,799.02</u></u></b>

**Explanation of variances – pro forma**

Name of smaller authority: **Pebmarsh Parish Council**  
 County area (local councils and parish meetings only): **Essex**

Insert figures from Section 2 of the AGAR in all **blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:  
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);  
 • **New from 2020/21**: variances of £100,000 or more require explanation regardless of the % variation year on year;  
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,975	6,766				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	8,608	11,682	3,074	35.71%	YES		The band D amount was increased after a budget review, increasing the precept from £8,608 to £11,682.
3 Total Other Receipts	6,572	6,650	78	1.19%	NO		
4 Staff Costs	2,855	3,877	1,022	35.80%	YES		Overtime of approximately 90 hours was required to accommodate a new clerk learning the role and carrying out training required.
5 Loan Interest/Capital Repayment	3,957	3,957	0	0.00%	NO		
6 All Other Payments	5,577	5,465	-112	2.01%	NO		
7 Balances Carried Forward	6,766	11,799			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	6,766 49,795	11,799				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and As	49,795	49,795	0	0.00%	NO		
10 Total Borrowings	45,732	44,278	-1,454	3.18%	NO		

Rounding errors of up to £2 are tolerable  
 Variances of £200 or less are tolerable

The following Standing Order / Direct Debit payments were made prior to the meeting:

Type of Payment	Details	Date	Amount

The following payments have been met prior to meeting:

CHQ	001067	HMRC PAYE month 11	£75.20
CHQ	001068	HMRC PAYE month 12	£55.80
CHQ	001069	Clerk's Salary April 2021 + March Overtime	£409.96
CHQ	001070	VOID CHEQUE	-
CHQ	001071	LGPS Pension (employer) July 2020	£53.36
CHQ	001072	LGPS Pension (employer) August 2020	£74.30
CHQ	001073	LGPS Pension (employer) September 2020	£72.01
CHQ	001074	LGPS Pension (employer) October 2020	£96.58
CHQ	001075	LGPS Pension (employer) November 2020	£70.01
CHQ	001076	LGPS Pension (employer) December 2020	£92.78
CHQ	001077	LGPS Pension (employer) January 2021	£94.05
CHQ	001078	LGPS Pension (employer) February 2021	£100.34
CHQ	001079	LGPS Pension (employer) March 2021	£77.60
CHQ	001080	LGPS Pension (employer + employee deducted from salary) April 2021	£152.74
CHQ	001081	LGPS Pension admin fee	£13.81

The following payments to be agreed at meeting:

None

Income received prior to meeting:

Type of Payment	Details	Date	Amount