

PEBMARSH PARISH COUNCIL MINUTES

Of the meeting held 5th May 2021 Online via Zoom

Present: Cllr D Ballard, Cllr J Tuffnell, Cllr M Sharp, Cllr S Smith, Cllr T Donaldson
Clerk – Mrs Shelley Boydell
District Councillors – Cllr G Courtauld
County Councillor – Cllr D Finch

1.(05/05/2021) Apologies for Absence – Cllr G Courtauld, Cllr D Finch

2.(05/05/2021) To elect a Chairman for 2021/22
Cllr Jackie Tuffnell was elected as Chairman.

3.(05/05/2021) To elect a Vice-Chairman for 2021/22
Cllr Michael Sharp was elected as Vice Chairman

4.(05/05/2021) Complete Acceptance of Office forms and hand in Register of Interest forms
Clerk to organise signing of forms ASAP after meeting

5.(05/05/2021) Declarations of Interest – Cllr M Sharp re; item 10 b) (non-pecuniary)

6.(05/05/2021) Minutes of the Parish Council Meetings Held Online 10th March 2021 and extra Ordinary Meeting on 22nd April 2021
The minutes were agreed and will be signed by the Chairman in due course.

7.(05/05/2021) District / County Councillors Report
District Cllr G Courtauld – report that is included in Appendix A
Cllr D Finch – report included in Appendix B

8.(05/05/2021) Clerk's Report – noted.

9.(05/05/2021) Public Forum
Comments regarding planning were made by various members of the public and noted.
Jonathan Nott spoke on behalf of the Village Hall Management Committee relating to 14 j).

10.(05/05/2021) Current Planning Applications

- a) *Proposed Base Station Installation at Oak Farm, Oak Road, Pebmarsh, ESSEX, CO9 2QD*
PC agree to write back objecting to the location and offer other locations.
- b) *Notice of intent to carry out works to trees in a Conservation Area - T1 Remove Weeping Silver Birch Tree to ground level T2 Reduce Eucalyptus Tree by 2 -3 meters and T3 Reduce over hanging limbs from Weeping Willow*
4 Street Farm The Street Pebmarsh Essex CO9 2NH Ref. No: 21/01221/TPOCON
PC agree to not comment.
- c) *Outline planning application with all matters reserved for erection of 5 No. dwellings.*
Land West Of Water Lane Pebmarsh Essex Ref. No: 21/00998/OUT
PC objects to this planning application, however PC to request an extension to comment to enable organisation of a further meeting in the Village Hall after 17/05 - to discuss and agree a suitable comment, whilst listening to the views of the residents in the village.

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11.(05/05/2021)Village Items

- a) PC confirmed cycling not permitted on footpaths and will look further into more signage if required.
- b) PC agree to liaise with District Cllr G Spray regarding the best way forward with the issues with HMV's on Levitts Corner.

12.(05/05/2021)Bramford to Twinstead network reinforcement: start of public consultation

PC to write to say they would support underground cabling but not overground cabling.

13.(05/05/2021)Policies & Procedures

- a) *It is noted that the Parish Council have reviewed and agreed to comply with the Equality & Diversity Act regulations 2011 from the Equality Act 2010.*

14.(05/05/2021)Finance

- c) Separate finance report noted (circulated for review prior to meeting)
- d) Online banking almost finalised – Clerk facilitating last required forms.
- e) PC approved Certificate of Exemption – AGAR 2020/21
- f) PC approved Annual Governance Statement 2020/21
- g) PC approved Annual Statement of Accounts 2020/21
- h) PC agreed the period for the exercise of public rights as Monday 14 June – Friday 23 July 2021
- i) PC noted Annual Internal Audit Report 2020/21
- j) Remove CCTV from Asset Register but note that the mast [where the CCTC was situated] still exists. Note that although telephone box is no longer in operation, the telephone box now houses the defibrillator.
- k) remuneration and Parish Council allowances to be discussed at a later date.
- l) The Parish Council and Pebmarsh Village Hall Committee [Jonathan Nott] agreed that the rent owed to the PC from PVHC for the land upon which the Village Hall is situated (underlease dated 22/02/2000 stating £180 per annum payable to PPC from PVHC to be reviewed at five yearly intervals) is to be offset against any charges for the use of the Village Hall for Parish Council Meetings (payable to PVHC from PPC).
- m) HR committee to carry out clerk's appraisal as soon as practicably possible once CiLCA qualification is completed (deadline for completion 14th July 2021).

15.(05/05/2021)Items for Next Agenda

- To discuss ideas including community christmas tree and community events.
- Clarification required from Mr Holliday regarding any proposed restoration work to the bus shelter owned by the Parish Council
- Future of the playground – the way forward, potential grants?
- Review grass cutting areas and footpaths
- Damage to verges caused by vehicles parking

16.(05/05/2021)Dates of Next Meetings

7.30pm Wednesday 15th September 2021
7.30pm Wednesday 1st December 2021
7.30pm Wednesday 16th March 2021

Meeting closed

Signed by Chairman Cllr Jackie Tufnell

Date: