

# PEBMARSH PARISH COUNCIL MINUTES

Of the meeting held 20<sup>th</sup> July 2021

**Present:** Cllr J Tufnell, Cllr M Sharp, Cllr S Smith, Cllr T Donaldson  
Clerk – Mrs Shelley Boydell  
District Councillors – none  
County Councillor – none

**1.(05/05/2021) Apologies for Absence** – Cllr G Courtauld, Cllr P Scweir, Cllr G Spray

**2.(05/05/2021) Declarations of Interest** – Cllr M Sharp re; item 9 a) (non-pecuniary)

**3.(05/05/2021) Minutes of previous Parish Council Meetings**

The minutes were agreed by all and will be signed by the Chairman in due course.

**4.(05/05/2021) District / County Councillors Report** - None present

**5.(05/05/2021) Clerk's Report** – noted.

**6.(05/05/2021) Public Forum**

Comments regarding a damaged footpath were made and will be followed up. Clerk to chase Strutt & Parker regarding postponed Glebe Land meeting.

**7.(05/05/2021) Councillor Vacancy**

Parish Council agreed to advertise councillor vacancy with interviews to be prior to next meeting on 15<sup>th</sup> September 2021.

**8.(05/05/2021) Parish Upkeep & Village Matters**

- a) PC discussed putting a Christmas tree opposite the pub (will check if this is possible) – agreed to liaise with Sharon Donaldson regarding the decoration etc. PC to look into fund raising for lights and decorations. Cllr M Sharp volunteered to source a tree.
- b) PC noted clarification required from Mr Holliday regarding any proposed restoration work to the bus shelter owned by the Parish Council.
- c) PC to arrange a meeting with the school to discuss the future of the playground.
- d) Cllr T Donaldson and Cllr M Sharp agree to produce a plan of grass cutting to present to full council at the next meeting. Following the current footpath cutting contract coming to an end, PC agrees to a one off cut of footpaths with new contractor with agreement that a permanent new contractor will be agreed at the next full council meeting. Chairman to speak to resident regarding trimming overhanging shrubbery over pavement.
- e) The sewerage works was discussed as a potential location for the proposed phone mast. PC agreed to discuss with the church with the suggestion of potentially using the existing church tower as a location for the proposed phone mast – if agreeable this location will be suggested to the provider.
- f) Chairman agreed to speak to residents adjacent to vehicles parking on grass verge and note damage that has been caused.
- g) Councillor roles were discussed and confirmed as follows:
  - Planning Committee – Cllr Sharp elected as chairman, all councillors to be on the committee and attend where possible. Terms of reference include the planning committee having the power to make planning comment decisions.
  - Legal Representative – Cllr M Sharp
  - Insurance – Clerk
  - Affordable Housing – Cllr S Smith with Cllr J Tufnell assisting
  - Recycling – All PC to be vigilant
  - Playground and Playing Field – Cllr T Donaldson with Cllr M Sharp assisting
  - Bus Shelters and benches – Cllr T Donaldson

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- Roads, pavements and road signs – All PC to be vigilant
- Street Lights – Cllr S Smith
- Footpaths – Cllr M Sharp
- Village Grass Cutting – Cllr M Sharp & Cllr T Donaldson
- Grants – Clerk
- Pebmarsh in Bloom – Cllr S Smith & Cllr T Donaldson
- Budget planning and finances – Clerk & Cllr J Tufnell
- Communications - Clerk

## **9.(05/05/2021) Current Planning Applications**

- a) *Land West Of Water Lane Pebmarsh Essex CO9 2NA*  
Ref. No: 21/01880/REM | Received: Tue 01 Jun 2021 | Validated: Wed 16 Jun 2021 | Expiry for comments 27/07/21  
**PC notes the height of the proposed development is very high comparative to the surrounding buildings.**
- b) *Willow Cottage Mill Lane Pebmarsh Essex CO9 2NW*  
Ref. No: 21/01776/HH | Received: Wed 02 Jun 2021 | Validated: Wed 02 Jun 2021  
**PC has no objection.**
- c) *Tres Cuba Cross End Pebmarsh Essex CO9 2NT*  
Ref. No: 21/01881/HH | Received: Thu 10 Jun 2021 | Validated: Thu 10 Jun 2021 | Expiry for comments 20/07/21  
**PC has no objection.**
- d) *Rafe Hall The Street Pebmarsh Essex CO9 2NS*  
Ref. No: 21/01826/HH | Received: Fri 04 Jun 2021 | Validated: Thu 24 Jun 2021 | Expiry for comments 29/07/21  
**PC has no objection.**
- e) *Rafe Hall The Street Pebmarsh Essex CO9 2NS*  
Ref. No: 21/01968/HH | Received: Fri 18 Jun 2021 | Validated: Thu 01 Jul 2021 | Expiry for comments 04/08/21  
**PC has no objection.**
- f) *Garden Cottage Mill Lane Pebmarsh Essex CO9 2NN*  
Ref. No: 21/02210/TPO | Received: Tue 13 Jul 2021 | Validated: Tue 13 Jul 2021 | Expiry for comments 10/08/21  
**PC has no comment**

## **10.(05/05/2021) Finance**

- a) Separate finance report noted (circulated for review prior to meeting)
- b) Online banking almost finalised – Clerk facilitating last required forms.

## **11.(05/05/2021) Items for Next Agenda**

- Christmas tree update
- Future of the playground – the way forward, potential grants?
- Mast update
- Co-option
- Review grass cutting areas and footpaths
- Damage to verges caused by vehicles parking
- Appoint footpath cutting contractor

## **12.(05/05/2021) Dates of Next Meetings**

7.30pm Wednesday 15<sup>th</sup> September 2021  
7.30pm Wednesday 1<sup>st</sup> December 2021  
7.30pm Wednesday 16<sup>th</sup> March 2021

**Meeting closed 20:50**

**Signed by Chairman Cllr Jackie Tufnell**

**Date:**