



Pebmarsh Parish Council



Chairman: Cllr J Tufnell

Clerk: Mrs S Boydell: 15 The Paddocks, Bures CO8 5DF

pebmarshparishclerk@gmail.com and www.parishcouncil.pebmarsh.com

Dear Councillor,

You are summoned to attend the **Annual General Meeting** immediately followed by a **Parish Council Meeting** to take place at **7.30pm** on **Wednesday 11th May 2022** at **Pebmarsh Village Hall.**

The meeting is open to members of the public and press.

Shelley Boydell, Parish Clerk *SD Boydell* 4th May 2022

AGENDA – ANNUAL GENERAL MEETING

- 1.(11/05/2022)** **Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 2.(11/05/2022)** **To elect a Chairman for 2022/23**
- 3.(11/05/2022)** **To elect a Vice-Chairman for 2022/23**
- 4.(11/05/2022)** **Complete Acceptance of Office forms and hand in Register of Interest forms**
To complete relevant forms

AGENDA - PARISH COUNCIL MEETING

- 5.(11/05/2022)** **Declarations of Interest**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- 6.(11/05/2022)** **Councillor Resignation**
To accept resignation of Cllr L Harrington and discuss vacancy.
- 7.(11/05/2022)** **Approval of Minutes**
To approve minutes from the last Parish Council meeting on 30th March 2022.
- 8.(11/05/2022)** **District / County Councillors Report**
- 9.(11/05/2022)** **Clerk's Report**
Please see separate Clerk's report (circulated for review prior to meeting)
- 10.(11/05/2022)** **Public Forum**
Opportunity for the public to raise issues or ask questions of Councillors. (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- 11.(11/05/2022)** **Parish Upkeep & Village Matters**
 - a) *Chairman to update on Glebe Land rent investigations (why 2 parts)*
 - b) *Playground update*
 - c) *Proposed Phone Mast Site update - Cllr Sharp to update*
 - d) *Update on Jubilee Celebrations*



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12.(11/05/2022) Planning – Current Applications

- a) *Bramford to Twinstead Reinforcement Statutory Consultation*
- b) *National Grid Road Way*
- c) **Erection of a first floor extension to create studio above the existing garage with a link to the existing house at first floor level**

The Red House Cripple Corner Pebmarsh Essex CO9 2NX

Ref. No: 22/00981/HH | Received: Wed 13 Apr 2022 | Validated: Mon 25 Apr 2022 |

13.(11/05/2022) Finance

- a) *See separate finance report (circulated for review prior to meeting)*
- b) *Update on online banking – Clerk to update*
- c) *To approve Certificate of Exemption – AGAR 2021/22*
- d) *To approve Annual Governance Statement 2021/22*
- e) *To approve Annual Statement of Accounts 2021/22*
- f) *To agree confirmation of the dates of the period for the exercise of public rights – suggested Monday 13 June – Friday 22 July 2022*
- g) *To note Annual Internal Audit Report 2021/22*
- h) *Review Asset Register – to review / remove / add items (current register circulated)*
- i) *Agree date for clerk's appraisal (to be overseen by HR Committee)*
- j) *Streetlight maintenance review*
- k) *Insurance review*

14.(11/05/2022) Items for Next Agenda

15.(11/05/2022) Meeting Dates:

14th September 2022 (Parish Council Meeting)

14th December 2022 (Parish Council Meeting)