



Pebmarsh Parish Council



Chairman: Cllr M Sharp

Clerk: Mrs S Boydell: pebmarshparishclerk@gmail.com and
www.parishcouncil.pebmarsh.com

Dear Councillor,

You are summoned to attend the **Annual General Meeting** immediately followed by a **Parish Council Meeting** to take place at **7.30pm** on **Wednesday 10th May 2023** at **Pebmarsh Village Hall (Committee Room)**.

Shelley Boydell, Parish Clerk *S D Boydell* 4th May 2023

AGENDA – ANNUAL GENERAL MEETING

- 1.(10/05/2023)** **Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 2.(10/05/2023)** **To elect a Chairman for 2023/24**
- 3.(10/05/2023)** **To elect a Vice-Chairman for 2023/24**
- 4.(10/05/2023)** **Complete Acceptance of Office forms and hand in Register of Interest forms**
To complete relevant forms

AGENDA - PARISH COUNCIL MEETING

- 5.(10/05/2023)** **Declarations of Interest**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- 6.(10/05/2023)** **Approval of Minutes**
To approve minutes from the last Parish Council meeting.
- 7.(10/05/2023)** **District / County Councillors Report**
- 8.(10/05/2023)** **Clerk's Report**
Please see separate Clerk's report (circulated for review prior to meeting)
- 9.(10/05/2023)** **Public Forum**
Opportunity for the public to raise issues or ask questions of Councillors. (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- 10.(10/05/2023)** **Parish Upkeep & Village Matters**
 - a) *Playground – strategies going forward – to consider creating a committee for this project*
 - b) *To discuss fundraising events & consider creating a committee for village events*
 - c) *Update on Hall Road*
 - d) *To discuss an additional defibrillator in the village*
 - e) *To discuss quiet lane / 20mph proposals*



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11.(10/05/2023)

Planning – Current Applications, including but not limited to:

- a) **Conversion of a store into a bar, relocation of the mens toilets and disabled toilet, air conditioning unit, new window in rear elevation, creation of a lobbied entrance to the barn at rear, and loft storage in the barn**
The Kings Head The Street Pebmarsh Essex CO9 2NH
Ref. No: 23/00765/FUL
- b) **Outline planning application with all matters reserved, except access & layout for the erection of 1No. dwelling.**
Overseers House Oak Road Pebmarsh Essex CO9 2QA
Ref. No: 23/00764/OUT
- c) **Demolition and rebuild of single-storey rear extension. Removal of attic window.**
Collins Farm Collins Road Pebmarsh Essex CO9 2SQ
Ref. No: 23/00743/LBC
- d) **Notice of intent to carry out works to trees in a Conservation Area: 3No. Mature Western red cedars - Fell the trees to ground level.**
Willow Cottage Mill Lane Pebmarsh Essex CO9 2NW
Ref. No: 23/00907/TPOCON
- f) Any other current planning applications showing on Braintree District Council's website that are not listed above.

12.(10/05/2023)

Finance

- a) *See separate finance report*
- b) *Review contractors – Grass Cutting, Internal Auditor*
- c) *To approve Certificate of Exemption – AGAR 2022/23*
- d) *To approve Annual Governance Statement 2022/23*
- e) *To approve Annual Statement of Accounts 2022/23*
- f) *To agree confirmation of the dates of the period for the exercise of public rights*
- g) *To note Annual Internal Audit Report 2022/23*
- h) *Review Asset Register – to review / remove / add items (current register circulated)*

13.(10/05/2023)

Items for Next Agenda

14.(10/05/2023)

Meeting Dates:

13th September 2023

To consider date and location for meeting in December 2023.