



Pebmarsh Parish Council



Chairman: Cllr M Sharp
Clerk: Mrs S Boydell: pebmarshparishclerk@gmail.com and
www.parishcouncil.pebmarsh.com

Dear Councillor,

You are summoned to attend a **Parish Council Meeting** to take place at **7.30pm** on **Wednesday 13th September 2023** at **Pebmarsh Village Hall (Committee Room)**.

Shelley Boydell, Parish Clerk *S D Boydell* 7th September 2023

AGENDA

- 1.(13/09/2023)** **Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 2.(13/09/2023)** **Declarations of Interest**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- 3.(13/09/2023)** **Approval of Minutes**
To approve minutes from the last Parish Council meeting.
- 4.(13/09/2023)** **District / County Councillors Report**
- 5.(13/09/2023)** **Clerk's Report**
Please see separate Clerk's report (circulated for review prior to meeting)
- 6.(13/09/2023)** **Public Forum**
Opportunity for the public to raise issues or ask questions of Councillors. (subject to a time limit of 3 minutes per person and a total of 15 minutes)
- 7.(13/09/2023)** **Parish Upkeep & Village Matters**
 - a) *Playground – update from working group*
 - b) *Update on additional defibrillator in the village*
 - c) *Update on quiet lane / 20mph proposals*
 - d) *Update on Hall Road*
 - e) *To discuss uncut verges*
- 8.(13/09/2023)** **Finance & Governance**
 - a) *See separate finance report*
 - b) *Review Emergency Plan (circulated prior to meeting)*
 - c) *Review Governance Documents (available on website):
Standing Orders, Financial Regulations, Code of Conduct, Data Protection Policy
Subject Access Request Policy, Internal Controls Policy, Retention of Documents Policy*
 - d) *Review Councillor Individual Roles*
 - e) *Review Risk Assessments (available on website under finance documents 2022/23)
Operational and Financial Risk Assessment & Health & Safety Policy and Risk Assessment*
 - f) *Review Privacy Policy*
- 9.(13/09/2023)** **Items for Next Agenda**
- 10.(13/09/2023)** **Meeting Dates:**
13th December 2023