



# Pebmarsh Parish Council



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Chairman: Cllr M Sharp  
Clerk: Mrs S Boydell: [pebmarshparishclerk@gmail.com](mailto:pebmarshparishclerk@gmail.com) and  
[www.parishcouncil.pebmarsh.com](http://www.parishcouncil.pebmarsh.com)

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Dear Councillor,

You are summoned to attend a **Parish Council Meeting** to take place at **7.30pm** on **Wednesday 24<sup>th</sup> July 2024** at **Pebmarsh Village Hall (Committee Room)**.

Shelley Boydell, Parish Clerk *S D Boydell* 18<sup>th</sup> July 2024

## AGENDA

- 1.(24/07/2024)**     **Apologies for Absence**  
*Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.*
- 2.(24/07/2024)**     **Declarations of Interest**  
*To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.*
- 3.(24/07/2024)**     **Approval of Minutes**    *To approve minutes from the last Parish Council meeting.*
- 4.(24/07/2024)**     **District / County Councillors Report**
- 5.(24/07/2024)**     **Clerk's Report** *Please see separate Clerk's report (circulated for review prior to meeting)*
- 6.(24/07/2024)**     **Public Forum**  
*Opportunity for the public to raise issues or ask questions of Councillors. (subject to a time limit of 3 minutes per person and a total of 15 minutes)*
- 7.(24/07/2024)**     **Parish Upkeep & Village Matters**
- a) *Playground – update from working group*
  - b) *Update on 20mph proposal*
  - c) *Update on Haul Road*
  - d) *Update on village hall car park levelling*
  - e) *Consider repointing Village Sign*
  - f) *To make clear instructions for defibrillator and to check the process for the original defibrillator that is not owned by the Parish Council*
  - g) *To purchase / create skate park sign and agree wording*
- 8.(24/07/2024)**     **Finance & Governance**
- a) *See separate finance report*
  - b) *Cllr L Darroux to sign bank paperwork to add signatory*
  - c) *Update on possible purchase of Glebe Land*
  - d) *Consider new policies, including communication policy, grievance policy, equality and diversity policy & disciplinary policy.*
  - e) *Review Emergency Plan*
  - f) *Review Governance Documents-Code of Conduct, Data Protection Policy, Subject Access Request Policy, Internal Controls Policy, Retention of Documents Policy*
  - g) *Organise Clerk's annual appraisal / review (annually in July)*
- 9.(24/07/2024)**     **Items for Next Agenda**
- 10.(24/07/2024)**     **Meeting Dates:**  
11<sup>th</sup> September 2024 – Parish Council Meeting, 4<sup>th</sup> December 2024 – Parish Council Meeting