



Pebmarsh Parish Council



Chairman: Cllr M Sharp

Clerk: Mrs S Boydell: pebmarshparishclerk@gmail.com and
www.parishcouncil.pebmarsh.com

Dear Councillor,

You are summoned to attend a **Parish Council Meeting**
to take place at **6.00pm** on **Friday 20th September 2024**
at **Pebmarsh Village Hall (Committee Room).**

Shelley Boydell, Parish Clerk *SD Boydell* 16th September 2024

AGENDA

- 1.(20/09/2024)** **Apologies for Absence**
Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.
- 2.(20/09/2024)** **Declarations of Interest**
To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.
- 3.(20/09/2024)** **Approval of Minutes** *To approve minutes from the last Parish Council meeting.*
- 4.(20/09/2024)** **District / County Councillors Report**
- 5.(20/09/2024)** **Clerk's Report** *Please see separate Clerk's report (circulated for review prior to meeting)*
- 6.(20/09/2024)** **Public Forum**
*Opportunity for the public to raise issues or ask questions of Councillors.
(subject to a time limit of 3 minutes per person and a total of 15 minutes)*
- 7.(20/09/2024)** **Parish Upkeep & Village Matters**
 - a) *Playground – update from working group*
 - b) *Update on 20mph proposal*
 - c) *Update on Haul Road*
 - d) *Update on village hall car park levelling*
 - e) *Update on Village Sign*
 - f) *Update on First Aid Training*
 - g) *To discuss skate park sign and agree wording*
- 8.(20/09/2024)** **Planning – Current Applications, including but not limited to:**
 - a) Consultation – Sustainability Appraisal (SA) of Braintree Local Plan: Scoping Report
 - b) Notice of intent to carry out works to trees in a Conservation Area: T1 - Sycamore Tree to be pollard to 4m for safety as the tree is dying. T2 - Ash Tree to be felled to ground level as hollow at the bottom. T3 - Rowan Tree to be reduced by 3m to remove dead wood. T4 - Elm Tree, dead, to be felled to ground level.
Heritage House Mill Lane Pebmarsh Essex CO9 2NW
Ref. No: 24/01872/TPOCON



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9.(20/09/2024)

Finance & Governance

- a) *See separate finance report*
- b) *To consider Advanced Councillor training*
- c) *Update on possible purchase of Glebe Land*
- d) *To discuss Village Hall Underlease Agreement*
- e) *Review Councillor Individual Roles*
- f) *Consider new policies, including communication policy, grievance policy, equality and diversity policy & disciplinary policy.*
- g) *Review Emergency Plan*
- h) *Review Privacy Policy*
- i) *Review Governance Documents-Code of Conduct, Data Protection Policy, Subject Access Request Policy, Internal Controls Policy, Retention of Documents Policy*

10.(20/09/2024)

Items for Next Agenda

11.(20/09/2024)

Meeting Dates:

- 4th December 2024 – Parish Council Meeting
- 12th March 2025 TBC – Parish Council Meeting & Annual Parish Meeting
- 14th May 2025 TBC – Parish Council Meeting & Annual General Meeting
- 9th July 2025 TBC – Parish Council Meeting

CONFIDENTIAL ITEM

THE FOLLOWING ITEM IS NOT OPEN TO MEMBERS OF THE PUBLIC OR PRESS

12.(20/09/2024)

Clerk's Annual Review (to be held in July going forward)