

# **Pebmarsh Parish Council**



Chairman: Cllr M Sharp

Clerk: Mrs S Boydell: pebmarshparishclerk@gmail.com and

www.parishcouncil.pebmarsh.com

Dear Councillor,

You are summoned to attend a Parish Council Meeting to take place at 6.00pm on Friday 20th September 2024 at Pebmarsh Village Hall (Committee Room).

Shelley Boydell, Parish Clerk S D Boydell 16th September 2024

## AGENDA

#### **Apologies for Absence** 1.(20/09/2024)

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

#### **Declarations of Interest** 2.(20/09/2024)

To receive any disclosable pecuniary interests or non-pecuniary interests or interests relating to items on the agenda.

#### Approval of Minutes To approve minutes from the last Parish Council meeting. 3.(20/09/2024)

#### **District / County Councillors Report** 4.(20/09/2024)

#### Clerk's Report Please see separate Clerk's report (circulated for review prior to meeting) 5.(20/09/2024)

#### 6.(20/09/2024) **Public Forum**

Opportunity for the public to raise issues or ask questions of Councillors. (subject to a time limit of 3 minutes per person and a total of 15 minutes)

#### Parish Upkeep & Village Matters 7.(20/09/2024)

- a) Playground update from working group
- b) Update on 20mph proposal
- c) Update on Haul Road
- d) Update on village hall car park levelling
- e) Update on Village Sign
- f) Update on First Aid Training
- g) To discuss skate park sign and agree wording

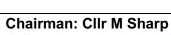
#### 8.(20/09/2024) Planning – Current Applications, including but not limited to:

- a) Consultation Sustainability Appraisal (SA) of Braintree Local Plan: Scoping Report
- b) Notice of intent to carry out works to trees in a Conservation Area: T1 Sycamore Tree to be pollard to 4m for safety as the tree is dying. T2 - Ash Tree to be felled to ground level as hollow at the bottom. T3 - Rowan Tree to be reduced by 3m to remove dead wood. T4 - Elm Tree, dead, to be felled to ground level. Heritage House Mill Lane Pebmarsh Essex CO9 2NW

Ref. No: 24/01872/TPOCON



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## 9.(20/09/2024)

### Finance & Governance

- a) See separate finance report
- b) To consider Advanced Councillor training
- c) Update on possible purchase of Glebe Land
- d) To discuss Village Hall Underlease Agreement
- e) Review Councillor Individual Roles
- f) Consider new policies, including communication policy, grievance policy, equality and diversity policy & disciplinary policy.
- g) Review Emergency Plan
- h) Review Privacy Policy
- i) Review Governance Documents-Code of Conduct, Data Protection Policy, Subject Access Request Policy, Internal Controls Policy, Retention of Documents Policy

## <u>10.(20/09/2024)</u>

## **Items for Next Agenda**

## 11.(20/09/2024)

## **Meeting Dates:**

4<sup>th</sup> December 2024 – Parish Council Meeting 12<sup>th</sup> March 2025 TBC – Parish Council Meeting & Annual Parish Meeting 14<sup>th</sup> May 2025 TBC – Parish Council Meeting & Annual General Meeting

9<sup>th</sup> July 2025 TBC – Parish Council Meeting

## CONFIDENTIAL ITEM THE FOLLOWING ITEM IS NOT OPEN TO MEMBERS OF THE PUBLIC OR PRESS

12.(20/09/2024) Clerk's Annual Review (to be held in July going forward)